



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	Government Degree College Chaubattakhal
• Name of the Head of the institution	Prof. D.S.Negi
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01386265354
• Mobile No:	7310945831
• Registered e-mail	principal.chaubatakhal@gmail.com
• Alternate e-mail	panwar.namrata@gmail.com
• Address	Government Degree College, Chaubattakhal, Pauri Garhwal
• City/Town	Chaubattakhal, Pauri Garhwal
• State/UT	Uttarakhand
• Pin Code	246162
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Sri Dev Suman Uttarakhand Vishwavidyalay				
• Name of the IQAC Coordinator	Dr. Vimal Kukreti				
• Phone No.	01386265254				
• Alternate phone No.	01386265254				
• Mobile	9412921878				
• IQAC e-mail address	dr.vimalkukreti@gmail.com				
• Alternate e-mail address	drjoshihk2013@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://gdcchaubattakhal.in/				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://gdcchaubattakhal.in/academic-calendar/				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	2.00	2023	24/06/2023	24/06/2028
6.Date of Establishment of IQAC			05/08/2017		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	3	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>Started the construction of the new Library and Seminar Hall Started the process of NAAC Accreditation in the college and completed the first cycle with grade C for the college. Conducted various Rallies and Awareness programs for the sensitization of local population through the NSS unit of college. Acquired 417 books for the newly introduced subjects like History and Sanskrit. Conducted student union election for the session 2022-23.</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
NAAC Accreditation for the college in Academic Year 2022-23	In June 2023, College was Accredited from NAAC with grade C
Construction of new Library and Seminar Hall	The project was approved, and construction started in 2022-23
Conduct student union election before January 2023	New student body for the session 2022-23 was elected on 24th December 2022
Books should be acquired for newly introduced subjects like History and Sanskrit	417 new books were purchased for library
Annual Sports meet should be organized before January 2023	Annual sports meet was organized in December 2022
Formation of PTA and Alumni	Both Alumni and PTA were formed

13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022	08/12/2022

15. Multidisciplinary / interdisciplinary

Under NEP 2020, the students must study subjects from the other streams. The college has two streams- Arts and Science, therefore students are directed to take up the subjects from the other streams too. For Example- Arts students study papers on Environmental Science and Science Students study papers on History and English. Apart from this, students (Both Arts and Science) have also studied subjects like Voting Patterns and Voting Behaviour and Shaj Vyavahar Kaushal.

16.Academic bank of credits (ABC):

The College has successfully registered all the students of its first batch under NEP 2020 in Academic Bank of Credit. The college has 52 students in B.A first Semester and 19 students in B.Sc Ist semester. All of them have enrolled in ABC by uploading their documents in Digi Locker.

17.Skill development:

Under NEP 2020, students must study a paper on Vocational studies or skill development. As the college has just started implementing NEP 2020 through its first batch in 2022-23, students were instructed to opt for the skill development paper of their choice. Therefore, now students are studying Voting Patterns and Voting Behaviour as the Vocational Studies /Skill development paper.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

College offers the subject of Hindi in the degree course. The mode of teaching in the college is bilingual (Hindi and English) and sometimes examples are also given in the local language which is Garhwali. Apart from this, students are encouraged to take other language courses on the Swayam portal.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The College tries to understand that the pursuit of knowledge is a life-long activity and to acquire a positive attitude and other qualities that will lead students to a successful life. To interpret, analyze, evaluate, and develop responsibility and effective citizenship is one of the program outcomes for the students. Teachers are also directed to give internal assignments by keeping in mind the expected outcomes of the subject.

20.Distance education/online education:

The College already has the study center of the Uttarakhand Open University Haldwani (Uttarakhand). Apart from it, in 2021 the college has also distributed 252 Tablets to students so that they can easily attend online classes. In several subjects like Economics online classes are conducted for the students. With the expected upgrade of the technical infrastructure in the coming years, the college can expect a shift to an online mode of teaching.

Extended Profile

1.Programme

1.1	12
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2.Student	
2.1	216
Number of students during the year	
File Description	Documents
Data Template	View File
2.2	282
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	79
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	11
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	13
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1 Total number of Classrooms and Seminar halls	11
4.2 Total expenditure excluding salary during the year (INR in lakhs)	2.90
4.3 Total number of computers on campus for academic purposes	13

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

College is affiliated with Sree Dev Suman Uttarakhand University and hence follows the curriculum designed by the affiliating university. At the start of each session, teachers from each department come together, to plan and strategize the delivery of course content. Time table is prepared and disseminated to students through whats app groups and notice boards.

Introductory classes are taken by each teacher at the start of sessions so that students can be introduced to the course content, decisions can be made about the mode of internal assessments and discussions can be made about any other problems of students regarding the syllabus.

Classes are normally taken in lecture mode but with the introduction of NEP 2020, the option of online classes is given to students and if required by the students, online classes are taken. Internal Assessments comprising written tests, viva, assignments, presentations, etc are conducted regularly and the weaker students are given remedial classes and the advanced learners are guided for further enrichment.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://gdcchaubattakhal.in/syllabus/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic Calendar is prepared by IQAC at the start of the Academic Year. Soon after the completion of the admission process, teachers of respective departments start to teach their particular subjects. The internal assessments in the case of the semester system were made according to the dates provided by the university. Teachers and students are informed about the dates through regular notices. Internal assessments are highly time-bound and marks of these exams are communicated to the affiliating University as per the schedule given by the university.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	https://gdcchaubattakhal.in/academic-calendar/

1.1.3 - Teachers of the Institution participate in D. Any 1 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution is affiliated to Sri Dev Suman Uttarakhand University, Badshahithol, Tehri (Garhwal), Uttarakhand University and hence follows the curriculum provided by the university. But informally clear instructions have been provided to the teachers that subjects and chapters related to Environment and Sustainability, Gender Values, Human Values etc should be taught with utmost sensitivity and seriousness. Environment Science as a compulsory subject is taught to all undergraduate yearly students be it B.A or B.Sc. Apart from this, issues related to Gender and Human Values, Human rights etc., are taught in Political Science.

B.A 1st Semester (NEP): Basics of Political Science in which students learn about inequality, justice, rights and duties, democracy etc.

B.A 2nd Year (Yearly Program)- Paper 2- Political Science Unit V: Impact of caste, Religion, Regionalism and Language.

B.A 3rd Year (Yearly Program)- Paper 1- Political Science Unit V: Climate Change and Globalization.

Apart form it, a paper on Public Health and Hygiene is also taught to Zoology II semester students. In geography also studies are taught about environment in the paper known as Environment and Geography. The first batch of students under NEP also studies Environment Science and Value education, and Environment science and concept of ecology as co-curricular and minor elective paper respectively.

Apart from this, various programs are held under NSS where college faculty and outside guests deliver lectures on these issues.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

B. Any 3 of the above

from the following stakeholders Students
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://gdcchaubattakhal.in/wp-content/uploads/2023/12/Feedback-report-2022-23.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

771

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

45

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Slow Learners: Tutorials and remedial classes are organized, for the students who need it . Additional reading material (online and offline) and books in simple form are made available to increase their understanding of the subject. E-links are also suggested to the students to help them gain in-depth knowledge of the subject. Bilingual explanations and discussions are done in the class to reach out to the slow learners so that they can be brought to par with the rest of the class. Personal, academic, and career-related counseling is given by respective teachers from time to time. Additional tests are conducted outside the curriculum to assess students' learning abilities. Peer learning is encouraged through group discussions and presentations. The students who are not able to clear the exams in the first attempt are encouraged to fill up the back paper forms and attend the remedial classes. They are given the option of both online and offline classes.

Advanced Learners: Departments through a combination of academic and co-curricular activities encourage advanced learners to optimize their potential. Such students are encouraged to participate in college and district level competitions. They are also motivated to secure a good rank in the examination.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
216	11

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Clear instructions are provided to the teachers of the respective departments to provide experiential and participative learning. Students enrolled in practical subjects are encouraged to use laboratories efficiently and gain knowledge through experiments. Students are encouraged to participate in group discussions in classrooms, and other departmental activities like quizzes, debates, etc. organized by the respective departments to develop critical thinking among students and to enrich their learning experiences.

In the subjects like economics, where students are expected to understand the field data collection methodologies, students are encouraged to do a mock data collection exercise. Group learning is promoted to develop problem-solving, interpersonal, and communication skills. The respective subject teacher individually looks into the problem areas of the students and try to make their learning compatible with their understanding.

Through the involvement of students in NSS and student union activities, they are expected to understand the workings of the system in practical terms. Students take part in several extra and co-curricular activities like the cleanliness drive, tree-planting, 07 days camp in which they adopt a village and work for the overall development of the village, and cultural activities, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The biggest challenge that institution faces is that the students enrolled in the college are from very faraway places. Some students have to travel 15-20 kms to attend college and therefore they can't attend college every day. In order to provide uninterrupted

education to all these students, there is provision for both online and offline classes. Teachers have made WhatsApp groups of their respective classes for the fast dissemination of information and some lectures of students' general interest are uploaded in video, audio, pdf, E-Books and ppt format on WhatsApp groups. Since the pandemic, teachers have started online classes on different Apps like Google meet, Webex, Zoom, etc. College is also incessantly trying to grab funds for smart classes from the Directorate of Higher Education.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

nil

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

11

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

9

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

66

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The robust and transparent internal evaluation methods are very necessary to build the trust of the students in the college

authority. The internal evaluations are done according to the provisions provided by the university. To ensure transparency in internal assessment, the entire process of internal assessment is communicated with the students well in time. In the case of the semester system, these internal marks are directly sent to the university through online mode. The submission of the marks of internal assessment is done in that online format and a hard copy of the same is forwarded to the University. Marks obtained by the students are also displayed to them to maintain transparency. The following are the evaluation processes implemented by the institution: 1.

- **Written Assessment:** Written assessments are conducted for the internal assessments and the Semester Examinations. This helps the students to improve their writing skills, logical thinking, communication skills, composition skill, etc.
- **Oral Assessment:** Oral assessments are part of Internal Assessments and are used extensively during classroom assessments. Some forms of oral assessments are Viva Voces, presentations, group discussions, etc.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution forms an Examination Committee every year to conduct semester/year examinations. The Examination Committee prepares its plans to conduct the examination. The examination committee is reviewed every year and suitably changed in the teachers' council meeting to keep it functional, time-bound, transparent, and effective. The Examination Committee of the College handles the students' examination-related grievances which are immediately solved.

Internal examination is conducted through class tests, assignments, presentations, projects, practical work, etc. The date of the internal examination is decided by the respective subject teachers following the affiliating University's schedule and a formal notice is circulated through the notice board and WhatsApp group. Evaluated assignments, projects, copies of class tests, etc. are returned to students with detailed remarks and suggestions for improvement. Any

query of students regarding the internal assessment is thoroughly addressed and resolved by the respective teachers. If the matter remains unsolved, then the students have full liberty to approach the head of the institution. Thereafter, marks are sent to the university through an online portal.

The students are also asked to fill out the feedback forms every year and they can raise their concerns in these feedback forms too.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

At the start of the session, an induction meeting of the students of various subjects is taken by the respective teachers so that it can be clearly communicated to the students what kind of outcomes are expected from them after finishing the course.

The Programme outcomes and Course outcomes of each department are made available along with the syllabus on the college website as well semester-wise and Paper wise expected outcomes are clearly laid out in syllabus only so that students understand what is expected of them when they graduate.

Apart from the knowledge of the subjects, the following outcomes are expected from the students:

- Development of critical thinking.
- Development of effective communication in whatever language the student is comfortable.
- Encouraging Social Interaction.
- Creation of responsible and aware citizen
- Development of morality and ethics in the students
- Creation of an environmentally conscious and responsible person

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://gdcchaubattakhal.in/syllabus/
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Following methods are adopted by institution to evaluate the attainment of programme and course outcomes:

- Internal Examinations- in the form of presentations, viva voce, written tests, assignments etc helps in assessing whether the course or program is able to achieve the expected outcomes or not.
- Participation of students in various activities like sports, cultural, academic, and student union elections.
- Final yearly or semester exams reflect the overall learning of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://gdcchaubattakhal.in/syllabus/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

69

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://gdcchaubattakhal.in/wp-content/uploads/2023/12/SSS-for-criteria-2-of-NAAC.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in

national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Every year the NSS unit of the college adopt a neighboring village and conduct various awareness programs in that village. In the year 2022-23, the NSS unit adopted Kui village of Pokhara block. In the village, college students undertake various awareness programs and rallies regarding harmful effects of drugs, voter awareness, Women empowerment, environment protection, cyber crime etc. Students also cleaned the drains and 2 natural sources of water of the village. Students also encouraged the local youth to enroll themselves in higher education and pursue their studies. Apart from it, more programs were also conducted to sensitize students about the social issues in the areas that are reported in attached document.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

61

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has the following infrastructural facilities:

1. **Teaching Blocks:** There are two blocks in our college- one is the Art Block where classes of B.A. Students are held and second is Science Block where classes of B.Sc students are held.

2. There are well-equipped Laboratories for subjects like Physics, Chemistry, Zoology, Botany, and Geography.

3. Every faculty member has her/his department room.

4. There are 10 classrooms in the college.

5. There is a separate Administrative block for The Principal, the College office, and other activities.

6. The college also has one student union building, seminar hall, library, reading room, and NSS store.

7. There are separate washrooms for Boys and Girls with 24*7 running water facility. There are 8 Women and 9 Men washrooms in the college.

The updated photos of all facilities are uploaded on the website and link is given below

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gdcchaubattakhal.in/photos/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has the following facilities for cultural activities, sports, and games:

1. College has a seminar room cum hall to organize various small departmental activities and cultural programs. The other big events are organized on the college ground. The hall has good ventilation and is equipped with a full power supply of an inverter in case of a power cut in the region.

2. College has a sports room of 10x15 feet which has indoor games like chess, table tennis and carom.

3. College has equipment for 9 outdoor games and two big spacious grounds for athletics, Badminton, football, volleyball, and cricket.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gdcchaubattakhal.in/photos/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

2

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

116.22

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a well-furnished library with 01 reading room for the students as well as the teachers. The library is equipped with several textbooks, reference books, magazines, etc. The college has been improving with increasing numbers of books every year. The college purchases books from time to time as per the funds given by the government, through Vidhayak-Nidhi, and a large number of books are donated by local NGOs like Hans Foundation. At present, it has a total number of 12,696 books. These are most textbooks covering the syllabus of the courses running in the college. There are at least 16 reference books in the library.

Since 2020, the college has taken the initiative to transform the manual library into a partially automated one (E- granthalaya version 4.0) and the process of digitalization of the library is ongoing on. The college is also in the process of constructing a new library.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.80

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

9

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has the following IT Facilities: 1. Computers -15 (02 for office use and 13 for computer lab) 2. Printers - 12 (06 in running condition) 3. Photocopy machine -01 (Office use) 4. LCD projectors - 02 (Seminar hall and Geography lab) The computer lab of the college is regularly maintained and a local IT Consultant solves any kind of problem.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

13

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0.785

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution does not have a permanent sweeper for the campus but the non-teaching staff hired through Upnal ensure the cleanliness and maintenance of the college infrastructure. Apart from that NSS unit of the college also clean the college premises regularly.

Library: College has constituted a Library committee which looks after the issues regarding the upgradation and maintenance of the

library. The library is headed by an in-charge. The library committee conducts stock verification involving the counting of books and matching the numbers with official records every year. Due to the perfect supervision of the Library staff, the books are in very good condition.

Laboratories: Since there is a single teacher in every faculty of the college the teacher along with the laboratory assistant look into the maintenance of the labs. Apart from that, every year stock verification is done involving the counting of equipment and matching the numbers with official records every year.

Classrooms: Presently, the college has 10 classes which are maintained by the workers hired under Upnl.

Sports: Institution has constituted a sports committee that looks into the maintenance of the sports equipment in the college. The sports in charge maintains and organizes the various sports activities in the college. College regularly conducts the annual sports meet in campus.

IT Infrastructure: The computer labs of the college are regularly maintained and any kind of problem is solved by a local IT Consultant.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution has an active Student Council since its establishment, following the constitution as laid down by SDS University and strictly adhering to the recommendations of Lyngadoh Committee. The Student Council is a body of students duly elected amongst the bonafide students of the college. The Student Council election is made every year per the schedule of the Department of Higher Education, Uttarakhand. The student council has the following post:

- President
- Vice President (representing both Girls and Boys)
- Vice President (reserved for girls)
- Secretary
- Joint Secretary
- Treasurer
- representatives of all faculties, like Arts, Commerce, and Science.

The students are informed well in advance about the election schedule through notice boards, meetings, WhatsApp app groups etc. The election is held annually by following a due procedure such as filing of the nomination with required documents, withdrawal of names, Voting, declaration of results etc. For the last two years, due to covid situation elections are not held in the college.

The student council is expected to make the connection between the college administration and the students. Therefore, it works for the welfare of the students and cooperates with the College

administration on various issues. It arranges various activities such as a Rangoli, poster, Quiz competitions, etc. for the holistic development of the students. The student union president is also a member of IQAC of the college and hence part of the college decision-making process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

2

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

College constituted the Alumni Association in the year 2021 and since then three meetings are held on 19th April 2021, 20th April 2022 and 17/5/2023. The college is also undertaking the registration process of the association.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution's vision is to provide affordable quality higher education to the students of the hilly district of the state of Uttarakhand while equipping students with knowledge and skills, implanting values, and providing opportunities for students to realize their full potential. The institution's governance reflects this vision through its leadership and tries to make it part of its day-to-day work. The rest of the information is given in the attached format.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The practice of decentralization and participatory management is reflected in all the activities of the College through a strong and efficient flow of Committees/Societies which includes the IQAC, Student Council, Time Table Committee and various Cultural Societies. All the major stakeholders of the College including Management, The Governing Body, The Principal, Teaching and Non-Teaching Staff, Parents, Students, and Alumni work in a democratic

way of governance following the tacit rules of accountability in the execution of their duties and responsibilities.

At the start of every session, the Principal of the college forms various committees which look after the different issues regarding the proper functioning of the college. These committees are:

1. Proctorial Board
2. Admission Committee
3. Examination Committee
4. Purchase and Sell Committee
5. Sports Committee
6. Cultural Committee
7. Anti-ragging Cell
8. Departmental Councils
9. RUSA Committee
10. Women Harassment Cell
11. Student Union Committee
12. Academic Calendar Committee
13. Career Counselling Cell
14. Anti-Drug Committee
15. SC/ST Committee
16. Grievance Committee
17. MIS Portal Committee
18. Anti-Raging Committee
19. Alumni Committee
20. Green Campus and Campus Beautification Committee

Apart from this, regular meetings are conducted with teaching, non-teaching staff, alumni, and student unions. The student union is also given the responsibility to conduct various cultural activities in the college so that students can experience their duties and responsibilities. Liberty is also given to all the departments to conduct their own internal assessments and departmental activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Institutional plans are prepared by different departments and sub-

committees and specifically IQAC and these get incorporated into the College Academic Calendar at the beginning of the session for the smooth working of the college.

The principal conducts regular meetings with the department heads, conveners of different sub-committees, and student council representatives, PTA, and the Alumni Association to discuss the plans and policies and their effective implementation.

Having different objectives in mind, an analysis is made about the resources of the college and then strategies are formulated. The institution adopts various modes to monitor and evaluate different policies and plans for effective implementation and improvement regularly. Feedback is sought from all stakeholders for further improvement in the service.

Generally, all these things are discussed in the IQAC meetings, and departmental meetings, where policies are formulated, and evaluated, responsibilities are assigned to different stakeholders, and a roadmap is made for its implementation.

Through these plans only, the institution is able to introduce two new subjects- Sanskrit and History in the undergraduate program.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

As the government College, GDC Chaubattakhal follows the rules and procedures prescribed by the government. The concerned information is attached below-

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The welfare measures for the teaching and non-teaching staff are according to the regulations and policies of the State Government. Facilities provided to teaching and non-teaching staff of the college are:

- Salary is revised from time to time as per the recommendations of UGC, Pay Commission/Pay Review Committee, an annual increment is given every year, DA is given from time to time.
- Promotion/Career Advancement Scheme gets implemented for all regular staff as per the guidelines of the UGC/State Government.
- Faculty members are encouraged to participate in Orientation Programmes, Refresher Course, Faculty Development Programs, Seminars and Workshops for the up-gradation of their academic knowledge.
- General Provident Fund Account and Group Insurance Scheme are

available for all the staff.

- The College gives 14 days of casual leave to the teaching faculty members.
- The college provides maternity leave and Child Care Leave (CCL) for women employees.
- Sick leave of a year is also provided to the teaching and non teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There are two types of proforma to be filled by the faculty members indicating their annual performance in the field of teaching, research, and extra-curricular activities. First, for the promotion of a teaching faculty member from one grade pay to another, it is mandatory to fill the ANNUAL PERFORMANCE-BASED APPRAISAL (with API scores based on PBAS as per UGC Regulations). Faculty members give

themselves API score, which is counterchecked and countersigned by the Principal and then sent to the Directorate of Higher Education for the interview. This is for the promotion of Post, Grade Pay, and the Pay Band under the Career Advancement Scheme.

There is another means of performance appraisal. Teaching faculty members online fill out "Confidential Report Proforma" during April every year. This report is highly crucial for career progression.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

There is a provision to conduct external and internal financial audits in the institution. The external audit is done by the Audit General, Government of Uttarakhand. The office staff of the college maintains all account books, cash books, ledgers, guard files, order books, etc. as per the guidelines received from the department and procedures followed in the Government Departments. But to date, no external audit has been conducted in the institution.

As far as the internal audit is concerned, committees are made at the college level to check the stocks in every department and laboratory. However, no internal audit from the side of the Directorate of Higher Education has been conducted in the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during

the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The state government funds for our institution are received once or twice a year under different heads, viz. Salary, Contingency, Traveling Allowance, Furniture, Books and Journals, Equipment and Chemicals, Computer Maintenance, Electricity and Miscellaneous. These grants are utilized in their respective heads and are non-transferable. The institution also utilizes the fees component from the students to meet out expenditures in the concerned departments like sports, magazine, departmental councils etc. The institution collects student fees for different heads, i.e. Sports fees, laboratory fees (for practical subjects only), student union fees, identity card fees, exam fees, council fees, and miscellaneous fees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In the starting of session 2022-23, IQAC received a mandate for the HED Uttarakhand that college must undertake some activities to create awareness among the students regarding the voting system in India. In response to this formed a electoral literacy club in the college. ELC of the college conducts various programs like poster competitions, quiz competitions etc under SVEEP programe to make students aware of their duty as a voter and facilitators of the

great democracy in the country. College has also nominated two Campus Ambassadors who can encourage youth in the college to register as voters in voting list.

IQAC of the college has always mandated the college staff and students that the learnings from the curriculum should be reflected by the on-ground social activities conducted by the students. Therefore, In the year 2022-23, the NSS unit adopted Kui village of Pokhara block. In the village, college students undertake various awareness programs and rallies regarding harmful effects of drugs, voter awareness, Women empowerment, environment protection, cyber crime etc. Students also cleaned the drains and 2 natural sources of water of the village. Students also encouraged the local youth to enroll themselves in higher education and pursue their studies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

To review qualitative initiatives the meeting of IQAC is Conducted thrice annually. At the beginning of a new academic session, a new timetable is prepared and uploaded on the institution's website. The academic calendar of the university and the institution is discussed by the IQAC in the meeting chaired by the principal and other committees are constituted for the smooth functioning of the institution.

As per the guidelines of NEP 2020, the IQAC motivates the faculty members to use ICT for innovative learning. In response to this, all the faculty members have created a class-wise WhatsApp group and through them, online classes are conducted. For students who cannot attend college regularly, online classes can prove an important tool to provide quality education. In subjects like Economics, various online classes are conducted during the session.

According to the guidelines of NAAC, IQAC has started to collect feedback from the students twice in the year. The first kind of feedback is about the overall infrastructure, teaching process, and facilities of the college. This feedback is collected by parents,

alumni, students, and teachers. The second feedback is collected only from the students about the teaching-learning process in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college and its administrative staff are committed to providing the utmost security and safety to the females on the college campus. Being a college that has a high female-student ratio, the college is very sensitive toward the safety of females. For this number of initiatives have been taken:

- College has instituted the Women Harassment Redressal Cell

that looks after the issues related to physical and mental harassment of the women in the college. The members of cell are selected after due consideration in the meeting every year. The cell is dedicated and equipped to resolve any kind of case (if any) with sensitivity and confidence.

- College has also instituted the Anti-Ragging Cell which provides safety to new students including female students.
- College also celebrate important days like International Women's Day, where female students are made aware of their rights and importance in society. Various activities like debate competitions and poster competitions are also held these days. College also makes sure that in other programs like NSS camps, women empowerment should take center stage for students.
- Institution provides separate, hygienic, and well-equipped washrooms to female students and staff
- The institution has also provided a separate common room for female students where sick and menstruating girls can relax.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Common room for girls and Committee against Women Harassment

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Since the college is situated in the beautiful surroundings of mountains and forests, it is very dedicated and sensitive towards keeping this beauty intact.

Solid Waste Management: The college has given out clear orders for managing the disposal of solid waste in an environmentally and health-friendly manner. Solid waste is divided into two groups namely Biodegradable waste and Non-biodegradable waste. These are separately colored-coded bins with proper labelling. No infectious or hospital-borne waste/biohazards are generated in our college. Apart from this college has conducted many programs for plastic ban in surrounding villages.

E-waste Management: Reuse is the most eco-friendly and cost-effective method for e-waste disposal. The college is quite dedicated to managing its e-waste and converting it into resources. The college uses its monitors, keyboards, mouse, and other electronic instruments appropriately and takes its proper care. Till date, not much e-waste is generated in the college

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for A. Any 4 or All of the above

greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
Provision for enquiry and information : Human assistance, reader, scribe, soft copies of

C. Any 2 of the above

reading material, screen

reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college is very much dedicated to providing more inclusive environment to students of every religion, caste and community. Although the college does not have much religious diversity it has students from different castes and regions. To feel them included colleges have taken the following steps:

1. Clear instructions are given to teachers, staff, and students, that no derogatory remarks about someone's caste or community will be tolerated inside the college campus.
2. In the Holiday list of the college, equal importance has given to all communities (Hindu, Muslim, Buddhist, ST, etc) while giving holidays for observing their respective important festivals.
3. The college celebrates Republic Day and Independence Day with full enthusiasm, which promotes national unity in the college.
4. It was further strengthened by the NSS Unit of the college by organizing different activities on days like Women's day, Kargil Diwas, Azadi ka Amrit Mahostav etc in the college from time to time

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Every year college celebrates the Constitution Day on November 26. On this day, the head of the institution describes the fundamental rights, Duties , values and responsibilities to the students of the college. Also during the celebration of events like Republic day, Independence Day and Gandhi Jayanti efforts have been made by college staff to make students aware of their rights and duties.

College also conducts various programs like poster competition, quiz competition etc under SVEEP to make students aware of their duty as a voter and facilitator of the great democracy in the country. College has also nominated two Campus Ambassadors who can encourage youth in the college to register as voters in voting list. Apart from it, National Voters Day is also celebrated on 25 January in the college to encourage youth to participate in the electoral process.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. **Annual awareness programmes on Code of Conduct are organized** E. None of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college always puts effort to make students responsible accountable citizens and it encourages activities that foster greater values of life, such as, love, integrity, solidarity, fraternity, and patriotism within their personalities.

Celebrations of National festivals Like Independence Day, Republic Day and Gandhi Jayanti are organized regularly by the college, which inculcates many aforesaid values among the students.

Apart from College celebrates important days and events like Ambedkar Jayanti, Youth day or Swami Vivekananda Jayanti, International Women's day, etc. The events are described in the attached document

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Described in the attached document

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college is situated in a region which is not very developed and not connected to basic amenities. The institution is surrounded by a bunch of villages, some of which are not even connected to basic internet facilities. Therefore, the dissemination of information and good practices in the region is a very hard task. Youths cannot join full-time college due to financial obligations and hence they are trapped in an unending circle of misinformation and poverty. Some of these villages are so poor that they cannot afford a well-balanced cleanliness drive.

Therefore, to disseminate general information and lead a cleanliness drive in the village adjoining the college, the NSS unit of the college has developed a practice to adopt a village during the annual 07-day camp of the NSS. During this camp, the unit adopts a village, conducts various awareness programs in the village, and also works for the beautification and cleanliness of the village. In the village, college students undertake various awareness programs and rallies regarding harmful effects of drugs, voter awareness, Women empowerment, environment protection, cyber crime etc. Students also cleaned the drains and 2 natural sources of water of the village. Students also encouraged the local youth to enroll themselves in higher education and pursue their studies.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

College is affiliated with Sree Dev Suman Uttarakhand University and hence follows the curriculum designed by the affiliating university. At the start of each session, teachers from each department come together, to plan and strategize the delivery of course content. Time table is prepared and disseminated to students through whats app groups and notice boards.

Introductory classes are taken by each teacher at the start of sessions so that students can be introduced to the course content, decisions can be made about the mode of internal assessments and discussions can be made about any other problems of students regarding the syllabus.

Classes are normally taken in lecture mode but with the introduction of NEP 2020, the option of online classes is given to students and if required by the students, online classes are taken. Internal Assessments comprising written tests, viva, assignments, presentations, etc are conducted regularly and the weaker students are given remedial classes and the advanced learners are guided for further enrichment.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://gdcchaubattakhal.in/syllabus/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic Calendar is prepared by IQAC at the start of the Academic Year. Soon after the completion of the admission process, teachers of respective departments start to teach their particular subjects. The internal assessments in the case of the semester system were made according to the dates provided by the university. Teachers and students are informed about the dates through regular notices. Internal assessments are highly time-

bound and marks of these exams are communicated to the affiliating University as per the schedule given by the university.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	https://gdcchaubattakhal.in/academic-calendar/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution is affiliated to Sri Dev Suman Uttarakhand University, Badshahithol, Tehri (Garhwal), Uttarakhand University

and hence follows the curriculum provided by the university. But informally clear instructions have been provided to the teachers that subjects and chapters related to Environment and Sustainability, Gender Values, Human Values etc should be taught with utmost sensitivity and seriousness. Environment Science as a compulsory subject is taught to all undergraduate yearly students be it B.A or B.Sc. Apart from this, issues related to Gender and Human Values, Human rights etc., are taught in Political Science.

B.A 1st Semester (NEP): Basics of Political Science in which students learn about inequality, justice, rights and duties, democracy etc.

B.A 2nd Year (Yearly Program)- Paper 2- Political Science Unit V: Impact of caste, Religion, Regionalism and Language.

B.A 3rd Year (Yearly Program)- Paper 1- Political Science Unit V: Climate Change and Globalization.

Apart from it, a paper on Public Health and Hygiene is also taught to Zoology II semester students. In geography also studies are taught about environment in the paper known as Environment and Geography. The first batch of students under NEP also studies Environment Science and Value education, and Environment science and concept of ecology as co-curricular and minor elective paper respectively.

Apart from this, various programs are held under NSS where college faculty and outside guests deliver lectures on these issues.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://gdcchaubattakhal.in/wp-content/uploads/2023/12/Feedback-report-2022-23.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

771

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

45

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Slow Learners: Tutorials and remedial classes are organized, for the students who need it . Additional reading material (online and offline) and books in simple form are made available to increase their understanding of the subject. E-links are also suggested to the students to help them gain in-depth knowledge of the subject. Bilingual explanations and discussions are done in the class to reach out to the slow learners so that they can be brought to par with the rest of the class. Personal, academic, and career-related counseling is given by respective teachers from time to time. Additional tests are conducted outside the curriculum to assess students' learning abilities. Peer learning is encouraged through group discussions and presentations. The students who are not able to clear the exams in the first attempt are encouraged to fill up the back paper forms and attend the remedial classes. They are given the option of both online and offline classes.

Advanced Learners: Departments through a combination of academic and co-curricular activities encourage advanced learners to optimize their potential. Such students are encouraged to participate in college and district level competitions. They are also motivated to secure a good rank in the examination.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
216	11

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Clear instructions are provided to the teachers of the respective departments to provide experiential and participative learning. Students enrolled in practical subjects are encouraged to use laboratories efficiently and gain knowledge through experiments. Students are encouraged to participate in group discussions in classrooms, and other departmental activities like quizzes, debates, etc. organized by the respective departments to develop critical thinking among students and to enrich their learning experiences.

In the subjects like economics, where students are expected to understand the field data collection methodologies, students are encouraged to do a mock data collection exercise. Group learning is promoted to develop problem-solving, interpersonal, and communication skills. The respective subject teacher individually looks into the problem areas of the students and try to make their learning compatible with their understanding.

Through the involvement of students in NSS and student union activities, they are expected to understand the workings of the system in practical terms. Students take part in several extra and co-curricular activities like the cleanliness drive, tree-planting, 07 days camp in which they adopt a village and work for the overall development of the village, and cultural activities, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The biggest challenge that institution faces is that the students enrolled in the college are from very faraway places. Some

students have to travel 15-20 kms to attend college and therefore they can't attend college every day. In order to provide uninterrupted education to all these students, there is provision for both online and offline classes. Teachers have made WhatsApp groups of their respective classes for the fast dissemination of information and some lectures of students' general interest are uploaded in video, audio, pdf, E-Books and ppt format on WhatsApp groups. Since the pandemic, teachers have started online classes on different Apps like Google meet, Webex, Zoom, etc. College is also incessantly trying to grab funds for smart classes from the Directorate of Higher Education.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

nil

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

11

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

9

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

66

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The robust and transparent internal evaluation methods are very necessary to build the trust of the students in the college authority. The internal evaluations are done according to the provisions provided by the university. To ensure transparency in internal assessment, the entire process of internal assessment is communicated with the students well in time. In the case of the semester system, these internal marks are directly sent to the university through online mode. The submission of the marks of internal assessment is done in that online format and a hard copy of the same is forwarded to the University. Marks obtained by the students are also displayed to them to maintain transparency. The following are the evaluation processes implemented by the institution: 1.

- **Written Assessment:** Written assessments are conducted for the internal assessments and the Semester Examinations. This helps the students to improve their writing skills, logical thinking, communication skills, composition skill, etc.
- **Oral Assessment:** Oral assessments are part of Internal Assessments and are used extensively during classroom assessments. Some forms of oral assessments are Viva Voces, presentations, group discussions, etc.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution forms an Examination Committee every year to conduct semester/year examinations. The Examination Committee prepares its plans to conduct the examination. The examination committee is reviewed every year and suitably changed in the teachers' council meeting to keep it functional, time-bound, transparent, and effective. The Examination Committee of the College handles the students' examination-related grievances which are immediately solved.

Internal examination is conducted through class tests, assignments, presentations, projects, practical work, etc. The date of the internal examination is decided by the respective subject teachers following the affiliating University's schedule

and a formal notice is circulated through the notice board and WhatsApp group. Evaluated assignments, projects, copies of class tests, etc. are returned to students with detailed remarks and suggestions for improvement. Any query of students regarding the internal assessment is thoroughly addressed and resolved by the respective teachers. If the matter remains unsolved, then the students have full liberty to approach the head of the institution. Thereafter, marks are sent to the university through an online portal.

The students are also asked to fill out the feedback forms every year and they can raise their concerns in these feedback forms too.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

At the start of the session, an induction meeting of the students of various subjects is taken by the respective teachers so that it can be clearly communicated to the students what kind of outcomes are expected from them after finishing the course.

The Programme outcomes and Course outcomes of each department are made available along with the syllabus on the college website as well semester-wise and Paper wise expected outcomes are clearly laid out in syllabus only so that students understand what is expected of them when they graduate.

Apart from the knowledge of the subjects, the following outcomes are expected from the students:

- Development of critical thinking.
- Development of effective communication in whatever language the student is comfortable.
- Encouraging Social Interaction.
- Creation of responsible and aware citizen
- Development of morality and ethics in the students
- Creation of an environmentally conscious and responsible

person

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://gdcchaubattakhal.in/syllabus/
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Following methods are adopted by institution to evaluate the attainment of programme and course outcomes:

- Internal Examinations- in the form of presentations, viva voce, written tests, assignments etc helps in assessing whether the course or program is able to achieve the expected outcomes or not.
- Participation of students in various activities like sports, cultural, academic, and student union elections.
- Final yearly or semester exams reflect the overall learning of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://gdcchaubattakhal.in/syllabus/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

69

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://gdcchaubattakhal.in/wp-content/uploads/2023/12/SSS-for-criteria-2-of-NAAC.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Every year the NSS unit of the college adopt a neighboring village and conduct various awareness programs in that village. In the year 2022-23, the NSS unit adopted Kui village of Pokhara block. In the village, college students undertake various awareness programs and rallies regarding harmful effects of drugs, voter awareness, Women empowerment, environment protection, cyber crime etc. Students also cleaned the drains and 2 natural sources of water of the village. Students also encouraged the local youth to enroll themselves in higher education and pursue their studies. Apart from it, more programs were also conducted to sensitize students about the social issues in the areas that are reported in attached document.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

61

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration	
3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year	
0	
File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded
3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year	
3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year	
5	
File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File
INFRASTRUCTURE AND LEARNING RESOURCES	
4.1 - Physical Facilities	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.	
<p>The college has the following infrastructural facilities:</p> <p>1. Teaching Blocks: There are two blocks in our college- one is the Art Block where classes of B.A. Students are held and second is Science Block where classes of B.Sc students are held.</p>	

2. There are well-equipped Laboratories for subjects like Physics, Chemistry, Zoology, Botany, and Geography.
3. Every faculty member has her/his department room.
4. There are 10 classrooms in the college.
5. There is a separate Administrative block for The Principal, the College office, and other activities.
6. The college also has one student union building, seminar hall, library, reading room, and NSS store.
7. There are separate washrooms for Boys and Girls with 24*7 running water facility. There are 8 Women and 9 Men washrooms in the college.

The updated photos of all facilities are uploaded on the website and link is given below

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gdcchaubattakhal.in/photos/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has the following facilities for cultural activities, sports, and games:

1. College has a seminar room cum hall to organize various small departmental activities and cultural programs. The other big events are organized on the college ground. The hall has good ventilation and is equipped with a full power supply of an inverter in case of a power cut in the region.
2. College has a sports room of 10x15 feet which has indoor games like chess, table tennis and carom.
3. College has equipment for 9 outdoor games and two big spacious grounds for athletics, Badminton, football, volleyball, and cricket.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gdcchaubattakhal.in/photos/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

2

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

116.22

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a well-furnished library with 01 reading room for the students as well as the teachers. The library is equipped with several textbooks, reference books, magazines, etc. The college has been improving with increasing numbers of books every year. The college purchases books from time to time as per the funds given by the government, through Vidhayak-Nidhi, and a large number of books are donated by local NGOs like Hans Foundation. At present, it has a total number of 12,696 books. These are most textbooks covering the syllabus of the courses running in the college. There are at least 16 reference books in the library.

Since 2020, the college has taken the initiative to transform the manual library into a partially automated one (E- granthalaya version 4.0) and the process of digitalization of the library is ongoing on. The college is also in the process of constructing a new library.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.80

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

9

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has the following IT Facilities: 1. Computers -15 (02 for office use and 13 for computer lab) 2. Printers - 12 (06 in running condition) 3. Photocopy machine -01 (Office use) 4. LCD projectors - 02 (Seminar hall and Geography lab) The computer lab of the college is regularly maintained and a local IT Consultant solves any kind of problem.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

13

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	B. 30 - 50MBPS
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File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0.785

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution does not have a permanent sweeper for the campus but the non-teaching staff hired through Upnal ensure the cleanliness and maintenance of the college infrastructure. Apart from that NSS unit of the college also clean the college premises regularly.

Library: College has constituted a Library committee which looks

after the issues regarding the upgradation and maintenance of the library. The library is headed by an in-charge. The library committee conducts stock verification involving the counting of books and matching the numbers with official records every year. Due to the perfect supervision of the Library staff, the books are in very good condition.

Laboratories: Since there is a single teacher in every faculty of the college the teacher along with the laboratory assistant look into the maintenance of the labs. Apart from that, every year stock verification is done involving the counting of equipment and matching the numbers with official records every year.

Classrooms: Presently, the college has 10 classes which are maintained by the workers hired under Upnal.

Sports: Institution has constituted a sports committee that looks into the maintenance of the sports equipment in the college. The sports in charge maintains and organizes the various sports activities in the college. College regularly conducts the annual sports meet in campus.

IT Infrastructure: The computer labs of the college are regularly maintained and any kind of problem is solved by a local IT Consultant.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

16

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
---	----------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution has an active Student Council since its establishment, following the constitution as laid down by SDS University and strictly adhering to the recommendations of Lyngadoh Committee. The Student Council is a body of students duly elected amongst the bonafide students of the college. The Student Council election is made every year per the schedule of the Department of Higher Education, Uttarakhand. The student council has the following post:

- President
- Vice President (representing both Girls and Boys)
- Vice President (reserved for girls)
- Secretary
- Joint Secretary
- Treasurer
- representatives of all faculties, like Arts, Commerce, and Science.

The students are informed well in advance about the election schedule through notice boards, meetings, WhatsApp app groups etc. The election is held annually by following a due procedure such as filing of the nomination with required documents, withdrawal of names, Voting, declaration of results etc. For the last two years, due to covid situation elections are not held in the college.

The student council is expected to make the connection between the college administration and the students. Therefore, it works

for the welfare of the students and cooperates with the College administration on various issues. It arranges various activities such as a Rangoli, poster, Quiz competitions, etc. for the holistic development of the students. The student union president is also a member of IQAC of the college and hence part of the college decision-making process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

2

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

College constituted the Alumni Association in the year 2021 and since then three meetings are held on 19th April 2021, 20th April 2022 and 17/5/2023. The college is also undertaking the registration process of the association.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution's vision is to provide affordable quality higher education to the students of the hilly district of the state of Uttarakhand while equipping students with knowledge and skills, implanting values, and providing opportunities for students to realize their full potential. The institution's governance reflects this vision through its leadership and tries to make it part of its day-to-day work. The rest of the information is given in the attached format.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The practice of decentralization and participatory management is reflected in all the activities of the College through a strong and efficient flow of Committees/Societies which includes the IQAC, Student Council, Time Table Committee and various Cultural Societies. All the major stakeholders of the College including Management, The Governing Body, The Principal, Teaching and Non-Teaching Staff, Parents, Students, and Alumni work in a

democratic way of governance following the tacit rules of accountability in the execution of their duties and responsibilities.

At the start of every session, the Principal of the college forms various committees which look after the different issues regarding the proper functioning of the college. These committees are:

1. Proctorial Board
2. Admission Committee
3. Examination Committee
4. Purchase and Sell Committee
5. Sports Committee
6. Cultural Committee
7. Anti-ragging Cell
8. Departmental Councils
9. RUSA Committee
10. Women Harassment Cell
11. Student Union Committee
12. Academic Calendar Committee
13. Career Counselling Cell
14. Anti-Drug Committee
15. SC/ST Committee
16. Grievance Committee
17. MIS Portal Committee
18. Anti-Raging Committee
19. Alumni Committee
20. Green Campus and Campus Beautification Committee

Apart from this, regular meetings are conducted with teaching, non-teaching staff, alumni, and student unions. The student union is also given the responsibility to conduct various cultural activities in the college so that students can experience their duties and responsibilities. Liberty is also given to all the departments to conduct their own internal assessments and departmental activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Institutional plans are prepared by different departments and sub-committees and specifically IQAC and these get incorporated into the College Academic Calendar at the beginning of the session for the smooth working of the college.

The principal conducts regular meetings with the department heads, conveners of different sub-committees, and student council representatives, PTA, and the Alumni Association to discuss the plans and policies and their effective implementation.

Having different objectives in mind, an analysis is made about the resources of the college and then strategies are formulated. The institution adopts various modes to monitor and evaluate different policies and plans for effective implementation and improvement regularly. Feedback is sought from all stakeholders for further improvement in the service.

Generally, all these things are discussed in the IQAC meetings, and departmental meetings, where policies are formulated, and evaluated, responsibilities are assigned to different stakeholders, and a roadmap is made for its implementation.

Through these plans only, the institution is able to introduce two new subjects- Sanskrit and History in the undergraduate program.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

As the government College, GDC Chaubattakhal follows the rules and procedures prescribed by the government. The concerned information is attached below-

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The welfare measures for the teaching and non-teaching staff are according to the regulations and policies of the State Government. Facilities provided to teaching and non-teaching staff of the college are:

- Salary is revised from time to time as per the recommendations of UGC, Pay Commission/Pay Review Committee, an annual increment is given every year, DA is given from time to time.
- Promotion/Career Advancement Scheme gets implemented for all regular staff as per the guidelines of the UGC/State Government.
- Faculty members are encouraged to participate in Orientation Programmes, Refresher Course, Faculty Development Programs, Seminars and Workshops for the up-gradation of their academic knowledge.

- General Provident Fund Account and Group Insurance Scheme are available for all the staff.
- The College gives 14 days of casual leave to the teaching faculty members.
- The college provides maternity leave and Child Care Leave (CCL) for women employees.
- Sick leave of a year is also provided to the teaching and non teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There are two types of proforma to be filled by the faculty members indicating their annual performance in the field of teaching, research, and extra-curricular activities. First, for the promotion of a teaching faculty member from one grade pay to

another, it is mandatory to fill the ANNUAL PERFORMANCE-BASED APPRAISAL (with API scores based on PBAS as per UGC Regulations). Faculty members give themselves API score, which is counterchecked and countersigned by the Principal and then sent to the Directorate of Higher Education for the interview. This is for the promotion of Post, Grade Pay, and the Pay Band under the Career Advancement Scheme.

There is another means of performance appraisal. Teaching faculty members online fill out "Confidential Report Proforma" during April every year. This report is highly crucial for career progression.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

There is a provision to conduct external and internal financial audits in the institution. The external audit is done by the Audit General, Government of Uttarakhand. The office staff of the college maintains all account books, cash books, ledgers, guard files, order books, etc. as per the guidelines received from the department and procedures followed in the Government Departments. But to date, no external audit has been conducted in the institution.

As far as the internal audit is concerned, committees are made at the college level to check the stocks in every department and laboratory. However, no internal audit from the side of the Directorate of Higher Education has been conducted in the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The state government funds for our institution are received once or twice a year under different heads, viz. Salary, Contingency, Traveling Allowance, Furniture, Books and Journals, Equipment and Chemicals, Computer Maintenance, Electricity and Miscellaneous. These grants are utilized in their respective heads and are non-transferable. The institution also utilizes the fees component from the students to meet out expenditures in the concerned departments like sports, magazine, departmental councils etc. The institution collects student fees for different heads, i.e. Sports fees, laboratory fees (for practical subjects only), student union fees, identity card fees, exam fees, council fees, and miscellaneous fees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In the starting of session 2022-23, IQAC received a mandate for the HED Uttarakhand that college must undertake some activities

to create awareness among the students regarding the voting system in India. In response to this formed a electoral literacy club in the college. ELC of the college conducts various programs like poster competitions, quiz competitions etc under SVEEP programe to make students aware of their duty as a voter and facilitators of the great democracy in the country. College has also nominated two Campus Ambassadors who can encourage youth in the college to register as voters in voting list.

IQAC of the college has always mandated the college staff and students that the learnings from the curriculum should be reflected by the on-ground social activities conducted by the students. Therefore, In the year 2022-23, the NSS unit adopted Kui village of Pokhara block. In the village, college students undertake various awareness programs and rallies regarding harmful effects of drugs, voter awareness, Women empowerment, environment protection, cyber crime etc. Students also cleaned the drains and 2 natural sources of water of the village. Students also encouraged the local youth to enroll themselves in higher education and pursue their studies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

To review qualitative initiatives the meeting of IQAC is Conducted thrice annually. At the beginning of a new academic session, a new timetable is prepared and uploaded on the institution's website. The academic calendar of the university and the institution is discussed by the IQAC in the meeting chaired by the principal and other committees are constituted for the smooth functioning of the institution.

As per the guidelines of NEP 2020, the IQAC motivates the faculty members to use ICT for innovative learning. In response to this, all the faculty members have created a class-wise WhatsApp group and through them, online classes are conducted. For students who cannot attend college regularly, online classes can prove an important tool to provide quality education. In subjects like

Economics, various online classes are conducted during the session.

According to the guidelines of NAAC, IQAC has started to collect feedback from the students twice in the year. The first kind of feedback is about the overall infrastructure, teaching process, and facilities of the college. This feedback is collected by parents, alumni, students, and teachers. The second feedback is collected only from the students about the teaching-learning process in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college and its administrative staff are committed to providing the utmost security and safety to the females on the college campus. Being a college that has a high female-student ratio, the college is very sensitive toward the safety of females. For this number of initiatives have been taken:

- College has instituted the Women Harassment Redressal Cell that looks after the issues related to physical and mental harassment of the women in the college. The members of cell are selected after due consideration in the meeting every year. The cell is dedicated and equipped to resolve any kind of case (if any) with sensitivity and confidence.
- College has also instituted the Anti-Ragging Cell which provides safety to new students including female students.
- College also celebrate important days like International Women's Day, where female students are made aware of their rights and importance in society. Various activities like debate competitions and poster competitions are also held these days. College also makes sure that in other programs like NSS camps, women empowerment should take center stage for students.
- Institution provides separate, hygienic, and well-equipped washrooms to female students and staff
- The institution has also provided a separate common room for female students where sick and menstruating girls can relax.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Common room for girls and Committee against Women Harassment
7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Since the college is situated in the beautiful surroundings of mountains and forests, it is very dedicated and sensitive towards keeping this beauty intact.

Solid Waste Management: The college has given out clear orders for managing the disposal of solid waste in an environmentally and health-friendly manner. Solid waste is divided into two groups namely Biodegradable waste and Non-biodegradable waste. These are separately colored-coded bins with proper labelling. No infectious or hospital-borne waste/biohazards are generated in our college. Apart from this college has conducted many programs for plastic ban in surrounding villages.

E-waste Management: Reuse is the most eco-friendly and cost-effective method for e-waste disposal. The college is quite dedicated to managing its e-waste and converting it into resources. The college uses its monitors, keyboards, mouse, and other electronic instruments appropriately and takes its proper care. Till date, not much e-waste is generated in the college

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly,

C. Any 2 of the above

barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college is very much dedicated to providing more inclusive environment to students of every religion, caste and community. Although the college does not have much religious diversity it has students from different castes and regions. To feel them included colleges have taken the following steps:

1. Clear instructions are given to teachers, staff, and students, that no derogatory remarks about someone's caste or community will be tolerated inside the college campus.

2. In the Holiday list of the college, equal importance has given to all communities (Hindu, Muslim, Buddhist, ST, etc) while giving holidays for observing their respective important festivals.

3. The college celebrates Republic Day and Independence Day with full enthusiasm, which promotes national unity in the college.

4. It was further strengthened by the NSS Unit of the college by organizing different activities on days like Women's day, Kargil Diwas, Azadi ka Amrit Mahostav etc in the college from time to time

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Every year college celebrates the Constitution Day on November 26. On this day, the head of the institution describes the fundamental rights, Duties , values and responsibilities to the students of the college. Also during the celebration of events like Republic day, Independence Day and Gandhi Jayanti efforts have been made by college staff to make students aware of their rights and duties.

College also conducts various programs like poster competition, quiz competition etc under SVEEP to make students aware of their duty as a voter and facilitator of the great democracy in the country. College has also nominated two Campus Ambassadors who can encourage youth in the college to register as voters in voting list. Apart from it, National Voters Day is also celebrated on 25 January in the college to encourage youth to participate in the electoral process.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website

E. None of the above

There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college always puts effort to make students responsible accountable citizens and it encourages activities that foster greater values of life, such as, love, integrity, solidarity, fraternity, and patriotism within their personalities.

Celebrations of National festivals Like Independence Day, Republic Day and Gandhi Jayanti are organized regularly by the college, which inculcates many aforesaid values among the students.

Apart from College celebrates important days and events like Ambedkar Jayanti, Youth day or Swami Vivekananda Jayanti, International Women's day, etc. The events are described in the attached document

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Described in the attached document

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college is situated in a region which is not very developed and not connected to basic amenities. The institution is surrounded by a bunch of villages, some of which are not even connected to basic internet facilities. Therefore, the dissemination of information and good practices in the region is a very hard task. Youths cannot join full-time college due to financial obligations and hence they are trapped in an unending circle of misinformation and poverty. Some of these villages are so poor that they cannot afford a well-balanced cleanliness drive.

Therefore, to disseminate general information and lead a cleanliness drive in the village adjoining the college, the NSS unit of the college has developed a practice to adopt a village during the annual 07-day camp of the NSS. During this camp, the unit adopts a village, conducts various awareness programs in the village, and also works for the beautification and cleanliness of the village. In the village, college students undertake various awareness programs and rallies regarding harmful effects of

drugs, voter awareness, Women empowerment, environment protection, cyber crime etc. Students also cleaned the drains and 2 natural sources of water of the village. Students also encouraged the local youth to enroll themselves in higher education and pursue their studies.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Plan of Action for next Academic Year

1. Complete the construction of the new library and multi-purpose hall.
2. Organize at least 15 sessions of Career counseling for the students of the college.
3. Extend the number of books in the library.
4. Conduct at least 1 sport and 1 cultural event in the college.
5. The college will try to approach different institutes for collaboration.
6. The college is also striving to get grant from PM-USHA scheme so in upcoming session college will apply for the same.
7. Encourage teachers for more publication and research work.