

FOR 1st CYCLE OF ACCREDITATION

GOVERNMENT DEGREE COLLEGE CHAUBATTAKHAL (PAURI GARHWAL) UTTARAKHAND

GOVERNMENT DEGREE COLLEGE CHAUBATTAKHAL, PAURI GARHWAL, UTTARAKHAND 246162 www.gdcchaubattakhal.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL BANGALORE

January 2023

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Government Degree College Chaubattakhal (Pauri Garhwal) Uttarakhand was established on 11 October 1979 by the Government of Uttar Pradesh to provide higher education in the Chondkot region of Pauri district of the state. The college was affiliated with Hemvati Nandan Bahuguna Garhwal University, Srinagar(Garhwal) Uttarakhand up to March 2018 and after that, it got its affiliation from Sri Dev Suman Uttarakhand University, Badshahithol, Tehri(Garhwal) Uttarakhand on 4th April 2018. It got its UGC Recognition under Section 2 (f) & 12 (B) of the UGC Act, 1956 under the head Government Colleges teaching up to Bachelor's Degree on 26th February 2010. Initially, the college offered undergraduate degree of Bachelor of Arts in Hindi, English, Geography, Political Science and Economics. Then in the year 2005, college started offering undergraduate degrees in the five disciplines of science namely, Physics, Chemistry, Botany, Zoology and Mathematics. Recently in 2022, the college has begun offering undergraduate courses in two new subjects - Sanskrit and History. The total student strength of the college in the academic session 2021-2022 was 271. In 2021-2022 college had 01 Professor, 01 Associate Professor, 08 Assistant Professors, 01 Guest Faculties, and the Head of the Institution, the Principal. There are 13 official staff personnel to run the administrative and other works of the college. The college has 01 library, 01 computer lab, 01 reading room, 01 seminar hall, 10 classrooms, and a separate student union council building with a canteen. The college has one beautiful playground for the students. The college is running various courses under the Distance Education Centre affiliated to Uttarakhand Open University Haldwani (Uttarakhand).

Vision

"To provide affordable quality higher education to the students of the hilly district of the state of Uttarakhand, while equipping students with knowledge and skills, implant values, and provide opportunities for students to realize their full potential"

Mission

- Encourage students to enrol in higher studies
- Guiding and supporting the students to complete the course
- Reducing the number of dropout students
- Motivating the students to become self-reliant
- Developing required infrastructure for quality learning
- Catering to the educational, social, cultural, and economic needs of the region
- Collaboration with the local institutions and inhabitants for the development of the surrounding.
- Promoting national and traditional values among the students.
- Produce academically oriented, sensitive, and responsible citizens.

Objectives:

• To impart education of the highest standard through value-based holistic teaching and learning by integrating traditional and innovative practices.

- To cater to the academic needs of the students in difficult times like natural disasters, pandemics etc.
- To enhance the abilities of students for their career development.
- To identify career avenues and motivate them to go ahead with their future.
- To provide a forum for cooperation from teachers and other stakeholders.
- To provide inclusive education by making it accessible to all sections of society.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Institute operates with a holistic perspective.
- Well-formulated blended inter-disciplinary learning approach
- Obedient students
- Highly qualified, experienced and dedicated faculty members
- Better coordination among the stakeholders of the college
- Good location, safe and secure environment
- Relatively better infrastructure including library, washrooms and labs
- College offers extra-curricular activities like NSS for the overall development of the students.

Institutional Weakness

- Due to a lack of transportation student attendance is not up to the mark.
- Lack of 21st-century skills among the students.
- Low progression rate of students to higher education.
- Limited research opportunities and funds.
- No residential quarters for Teachers and Staff.
- Lack of smart classes.
- Low internet connectivity due to the complex geography of the region.

Institutional Opportunity

- The physical infrastructure of the college is relatively better than many of its other counterparts, therefore if we get facilities like smart classes and a better internet connection, the college can be upgraded to PG college.
- Faculty of the college is duly qualified and have good publications.
- With proper research funds and eco-system, the college can encourage research and other extension activities.
- College is connected by well-maintained road infrastructure. The college can attract students from faraway villages if proper transport facilities are provided.
- College is located in a very serene, peaceful, and safe location

Institutional Challenge

• Poor Socio-economic backward condition of students.

- Lack of transport services.
- Lack of institutions and industries in the region that can provide placement to the graduates
- Limited internet connectivity in the college
- Shortage of some faculties
- Shortage of some non-teaching staff
- Lack of funds to improve the digital infrastructure and research ecosystem in the college.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

- 1. The college is affiliated to Sri Dev Suman Uttarakhand University, Badshahithol, Tehri(Garhwal) Uttarakhand and hence follows the curriculum designed by the affiliating university.
- 2. Any periodic revisions and changes in syllabi are also updated timely and implemented by the college.
- 3. College ensures effective curriculum delivery through regular classes in the college.
- 4. During the Covid period, lectures were delivered through online Zoom or Google Meet classes.
- 5. Time Table is designed by every department, displayed on the notice board and circulated to every student through WhatsApp group.
- 6. Teachers are instructed to regularly reach to students through WhatsApp, email and other digital tools.
- 7. At the end of the academic year/semester, it is ensured that courses of both theory and practical are completed.

Teaching-learning and Evaluation

- 1. The enrollment percentage of the institution is relatively good. In the academic year 2021-2022, 271 students were enrolled out of which 178 were girls. Therefore, we can say that college is promoting girl child education in the deep and disconnected parts of the Himalayan state.
- 2. Since last year, we have started feedback system regarding the curriculum and teaching process from the students, teachers, and alumni and its report is available on our website.
- 3. Evaluation is done through internal assessments and annual exams. Teachers are instructed to make internal assessments through different methods like assignments, presentations, class tests, filed surveys etc.
- 4. Teachers are instructed to keep a watch on slow learners of class and provide extra classes to them whenever needed.

Research, Innovations and Extension

- 1. College always encourages the faculty members to take part in research and innovative projects.
- 2. They are also encouraged to undertake orientation, refresher and faculty development programs; most of them have completed ..
- 3. Out of 12 teaching staff, 10 have completed their Ph.D. and 01 teaching staff is in the last stage of completing her Ph.D.
- 4. Allmost all faculty members have published their research papers/articles in various peer-reviewed and other ISSN / ISBN journals. Some of them regularly write articles in newspapers and magazines.
- 5. For the extension activities, the college has bodies like NSS and Red Ribbon Club which conduct

various camps and social awareness programmes to sensitize the community and students.

Infrastructure and Learning Resources

- 1. In the case of infrastructure, the college has made huge progress in the last few years. Right now the college has 01 library, 01 computer lab, 01 seminar/meeting hall with a projector, 10 classrooms, separate boy's and girl's washrooms, and a separate student union council building with a canteen.
- 2. The college has one beautiful playground for the students and also conducts an annual sports day.
- 3. College has put up several applications to the Directorate of Higher Education Haldwani (Uttarakhand) for smart classes, computer labs, wi-fi, and separate common rooms for girls and boys. As soon as, we will receive funds, work will be started on these facilities too.
- 4. College has 01 library with 01 reading room. College regularly updates the library's books, magazines, and learning materials.

Student Support and Progression

- 1. College facilitates the process of providing scholarships to SC/ST/OBC students under various schemes. It informs students regarding various schemes of scholarships through regular notices and WhatsApp groups.
- 2. For the welfare of students, the college has formed various committees and cells like Anti Ragging cell, the Students Union Cell, the Women Harassment Redressal Cell, etc. The members of these cells are selected after consideration in the annual meeting. These cells are dedicated and equipped to resolve any kind of case (if any) with sensitivity and confidence.
- 3. The college regularly held the student union elections barring the last two years in which due to Covid, elections were postponed.
- 4. All departments are instructed to organize various academic and cultural activities during the year through departmental councils.
- 5. College also has an alumni association which has conducted two meetings till now.

Governance, Leadership and Management

- 1. College has decentralized and democratic governance.
- 2. Principal as the Head of the Institution, facilitates all the faculty members to put forward their ideas and views and form various committees for the proper functioning of the college.
- 3. Monthly attendance of various departments is send to Uttarakhand CM portal.
- 4. Principal, IQAC members and other faculty members regularly conducts meetings along with with students, PTA and the alumni association.
- 5. College has introduced the E-governance systems in Finance and Examination sections.
- 6. Various committees are formed like Sports Committee, Cultural Committee, Grievance Redressal Cell, Library Committee, etc for the proper functioning of the college.

Institutional Values and Best Practices

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Self Study Report of GOVERNMENT DEGREE COLLEGE CHAUBATTAKHAL (PAURI GARHWAL) UTTARAKHAND

- 1. College in order to fill students with the feeling of responsibility towards the Nation celebrates various days like Constitution Day, Swachta Pakwara, Birth and Death Anniversaries of Great Indian Leaders, National Voter's Day, along with Independence Day, Republic day and Gandhi Jayanti etc.
- 2. College has adopted various eco-friendly practices like segregation of waste, usage of LED bulbs, solar power, a plantation in the college campus etc.
- 3. The college has bodies like NSS and Red Ribbon club which conduct various camps and social awareness programmes to sensitize the community and students.
- 4. College also has a regular practice of segregating waste along with a complete ban on the usage of plastic in campus.
- 5. College has appointed two Campus Ambassadors to create awareness about the voting system in India in our students and neighboring communities.

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2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT DEGREE COLLEGE CHAUBATTAKHAL (PAURI GARHWAL) UTTARAKHAND
Address	GOVERNMENT DEGREE COLLEGE CHAUBATTAKHAL, PAURI GARHWAL, UTTARAKHAND
City	Chaubattakhal
State	Uttarakhand
Pin	246162
Website	www.gdcchaubattakhal.in

Contacts for Communication									
Designation	Name	Telephone with STD Code	Mobile	Fax	Email				
Principal	D.s.negi	01386-265354	7310945831	01386-26525 4	principal.chaubatak hal@gmail.com				
IQAC / CIQA coordinator	Vimal Kukreti	01386-265254	9412921878	01386-26525 4	dr.vimalkukreti@g mail.com				

Status of the Institution	
Institution Status	Government

Type of Institution					
By Gender	Co-education				
By Shift	Regular				

Recognized Minority institution	
If it is a recognized minroity institution	No

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Establishment Details

State	University name	Document
Uttarakhand	Sri Dev Suman Uttarakhand Vishwavidyalay	View Document

Details of UGC recognition					
Under Section	Date	View Document			
2f of UGC	26-02-2010	View Document			
12B of UGC	26-02-2010	<u>View Document</u>			

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)								
Statutory Recognition/App roval details Inst atthority Authority Regulatory nt programme Day,Month and year(dd-mm-yyyy) Remarks Remarks months								
No contents								

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus									
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.					
Main campus area	GOVERNMENT DEGREE COLLEGE CHAUBATTAKHAL, PAURI GARHWAL, UTTARAKHAND	Rural	7.642	2523.059					

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)									
Programme Level	Name of Pr ogramme/C ourse	Duration in Months	Entry Qualificatio n	Medium of Instruction	Sanctioned Strength	No.of Students Admitted			
UG	BSc,Physics	36	Intermediate	English,Hind	180	26			
UG	BSc,Chemist ry	36	Intermediate	English,Hind	252	94			
UG	BSc,Botany	36	Intermediate	English,Hind	180	68			
UG	BSc,Zoology	36	Intermediate	English,Hind	180	68			
UG	BSc,Mathem atics	36	Intermediate	English,Hind	180	26			
UG	BA,Geograp hy	36	Intermediate	English,Hind	240	73			
UG	BA,English	36	Intermediate	English,Hind	240	63			
UG	BA,Hindi	36	Intermediate	English,Hind	240	158			
UG	BA,Economi cs	36	Intermediate	English,Hind	240	60			
UG	BA,Political Science	36	Intermediate	English,Hind	240	153			

Position Details of Faculty & Staff in the College

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Teaching Faculty												
	Profe	Professor				Associate Professor			Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				0				12
Recruited	0	0	0	0	0	0	0	0	9	2	0	11
Yet to Recruit				0				0				1
Sanctioned by the Management/Soci ety or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

Non-Teaching Staff							
	Male	Female	Others	Total			
Sanctioned by the UGC /University State Government				19			
Recruited	6	0	0	6			
Yet to Recruit				13			
Sanctioned by the Management/Society or Other Authorized Bodies				0			
Recruited	0	0	0	0			
Yet to Recruit				0			

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Technical Staff							
	Male	Female	Others	Total			
Sanctioned by the UGC /University State Government				0			
Recruited	0	0	0	0			
Yet to Recruit				0			
Sanctioned by the Management/Society or Other Authorized Bodies				0			
Recruited	0	0	0	0			
Yet to Recruit				0			

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualificatio n	Professor		Associate Professor		Assistant Professor					
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	2	0	0	1	0	0	6	1	0	10
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	1	0	2
UG	0	0	0	0	0	0	0	0	0	0

	Temporary Teachers									
Highest Qualificatio n	Professor		Associate Professor		Assistant Professor					
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

	Part Time Teachers									
Highest Qualificatio n	Professor		Associate Professor		Assistant Professor					
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties						
Number of Visiting/Guest Faculty	Male	Female	Others	Total		
engaged with the college?	0	0	0	0		

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	93	0	0	0	93
	Female	178	0	0	0	178
	Others	0	0	0	0	0

Catagory		Van 1	Vacan 2	Vacar 2	Voor 4
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	18	10	7	14
	Female	26	22	32	26
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	0	0	2	1
	Female	3	2	3	1
	Others	0	0	0	0
General	Male	65	48	55	78
	Female	185	152	161	151
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total	1	297	234	260	271

Institutional preparedness for NEP

The college has two streams- Arts and Science,
therefore students are directed to take up the subjects
from the other streams too. For Example- Arts
students are studying paper of Environmental Science

	and Science Students are studying papers of History and English
2. Academic bank of credits (ABC):	The work of ABC is in progress. The committee is formed at the college level and students are direct to form an account on DigiLocker
3. Skill development:	The college will be offering a paper on skill development next semester.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	College offers the subject of Hindi in the degree course. The mode of teaching in the college is bilingual (Hindi and English). Apart from this, students are encouraged to take up other language courses on the Swayam portal.
5. Focus on Outcome based education (OBE):	The College makes an effort to understand that the pursuit of knowledge is a life-long activity and to acquire a positive attitude and other qualities which will lead students to a successful life. To interpret, analyze, evaluate and develop responsibility and effective citizenship is one of the programme outcomes for the students. Teachers are also directed to give the internal assignments by keeping in mind the expected outcomes of the particular subject.
6. Distance education/online education:	College already has the study center of the Uttarakhand Open University Haldwani (Uttarakhand). Apart from it, the college has also distributed 252 Tablets to students so that they can easily attend online classes.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, it is formed in January 2022.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes, the college has selected two students as campus ambassadors who are members of ELC along with a few faculty members. Various awareness programs related to electoral literacy and enrollment of students in the voting list are conducted under the ELC of the college
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of	ELC of the college conducts various programs like poster competitions, quiz competitions etc under SVEEP to make students aware of their duty as a voter and facilitators of the great democracy in the

students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.

country. The college has also nominated two Campus Ambassadors who can encourage youth in the college to register as voters in voting list. Apart from it, National Voters Day is also celebrated on 25 January in the college to encourage youth to participate in the electoral process.

4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.

ELC of the college conducts various programs like poster competitions, quiz competitions etc under SVEEP programe to make students aware of their duty as a voter and facilitators of the great democracy in the country. College has also nominated two Campus Ambassadors who can encourage youth in the college to register as voters in voting list. Apart from it, National Voters Day is also celebrated on 25 January in the college to encourage youth to participate in the electoral process.

5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.

At least 80 percent of college students are not enrolled as voter in the electoral roll. In order to spread awareness among these students, the ELC of the college has conducted various programs like poster competitions, quiz competitions etc. ELC has also sent the list of 60 students who are underage but will be eligible voters by next year to the tehsil. These students are also motivated to enroll as voters in the nearest center.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
271	260	234	297	270

File Description	Document
Institutional data in the prescribed format	<u>View Document</u>

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 18

3	File Description	Document
	Institutional data in the prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
12	12	12	9	9

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
118.21	6.38	26.04	3.92	154.05

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

The college is affiliated to Sri Dev Suman Uttarakhand University, Badshahithol, Tehri (Garhwal), Uttarakhand and hence follows the curriculum designed by the affiliated university. At the start of each session, teachers from each department come together, to plan and strategize the delivery of course content. Time table is prepared and disseminated to the students through WhatsApp groups and notice boards.

Introductory classes are taken by each teacher at the start of sessions so that students can be introduced to the course content, decisions can be made about the mode of internal assessments and discussions can be made about any other problems of students regarding the syllabus.

Classes are normally taken in lecture mode but with the introduction of NEP 2020, the option of online classes is given to students and if required by the students, online classes are taken. Internal Assessments comprising of written tests, viva, assignments, presentations, etc are conducted regularly and the weaker students are given remedial classes and the advanced learners are guided for further enrichment.

File Description	Document
Upload Additional information	View Document

1.2 Academic Flexibility

1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years

Response: 0

File Description	Document
Institutional data in the prescribed format	<u>View Document</u>

1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years

Response: 0

1.2.2.1 Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	<u>View Document</u>

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response:

The institution is affiliated to Sri Dev Suman Uttarakhand University, Badshahithol, Tehri (Garhwal), Uttarakhand University and hence follows the curriculum provided by the university. But informally clear instructions have been provided to the teachers that subjects and chapters related to Environment and Sustainability, Gender Values, Human Values etc should be taught with utmost sensitivity and seriousness. **Environment Science as a compulsory subject is taught to all undergraduate students be it B.A or B.Sc.** Apart from this, issues related to Gender and Human Values, Human rights etc., are taught in Political Science.

The details are as follows:

1. B.A 1st Year (Yearly Program)- Paper 1- Political Science

Unit V: Liberty, Equality, Justice, Rights, Law, Citizenship and Democracy.

2. B.A 2nd Year (Yearly Program)- Paper 2- Political Science

Unit V: Impact of caste, Religion, Regionalism and Language.

3. B.A 3rd Year (Yearly Program)- Paper 1- Political Science

Unit V: Climate Change and Globalization

Apart from this, various programs are held under NSS where college faculty and outside guests deliver lectures on these issues.

File Description	Document
Upload Additional information	View Document

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 0

1.3.2.1 Number of students undertaking project work/field work / internships

File Description	Document
Institutional data in the prescribed format	<u>View Document</u>

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)

Response: Yes

File Description	Document
Upload supporting document	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 72.25

2.1.1.1 Number of students admitted year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
107	133	102	146	90

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
160	160	160	160	160

File Description	Document
Upload supporting document	<u>View Document</u>
Institutional data in the prescribed format	View Document

2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

Response: 55.53

2.1.2.1 Number of actual students admitted from the reserved categories year - wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
42	44	34	47	39

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
73	73	73	73	79

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio (Data for the latest completed academic year)

Response: 22.58

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

Response:

Clear instructions are provided to the teachers of the respective departments to provide experiential and participative learning. Students enrolled in practical subjects are encouraged to use laboratories efficiently and gain knowledge through experiments.

Students are encouraged to participate in group discussions in classrooms, and other departmental activities like quizzes, debates, etc. organized by the respective departments to develop critical thinking among students and to enrich their learning experiences. In the subjects like economics, where students are expected to understand the field data collection methodologies, students are encouraged to do a mock data collection exercise.

Group learning is promoted to develop problem-solving, interpersonal, and communication skills. The respective subject teacher individually looks into the problem areas of the students and try to make their learning compatible with their understanding.

Through the involvement of students in NSS and student union activities, they are expected to understand the working of the system in practical terms. Students take part in several extra and co-curricular activities like the cleanliness drive, tree-planting, 07 days camp in which they adopt a village and work for the overall development of the village, and fitness drive during the Fit India campaign, cultural activities, etc.

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File Description	Document
Upload Additional information	<u>View Document</u>
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 90

2.4.1.1 Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:

2021-22	2020-21	2019-20	2018-19	2017-18
12	12	12	12	12

File Description	Document
Upload supporting document	View Document

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 100

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
12	12	12	9	9

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system

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is time-bound and efficient

Response:

The robust and transparent internal evaluation methods are very necessary to build the trust of the students in the college authority. The internal evaluations are done according to the provisions provided by the university. To ensure transparency in internal assessment, the entire process of internal assessment is communicated with the students well in time. In the case of the semester system, these internal marks are directly send to the university through online mode. The submission of the marks of internal assessment is done in that online format and also a hard copy of the same is forwarded to the University. Marks obtained by the students are also displayed to them to maintain transparency. The following are the evaluation processes implemented by the institution:

- Written Assessment: Written assessments are conducted for the internal assessments and the Semester Examinations. This helps the students to improve their writing skills, logical thinking, communication skill, composition skill, etc.
- Oral Assessment: Oral assessments are part of Internal Assessments and are used extensively during classroom assessments. Some forms of oral assessments are viva voces, presentations, group discussions, etc.

The institution forms an examination eommittee every year to conduct semester/year examinations. The examination committee prepares its plans to conduct the examination. The examination committee is reviewed every year and suitably changed in the teachers' council meeting to keep it functional, time-bound, transparent, and effective. The examination committee of the College handles the students' examination-related grievances which are immediately solved.

Internal examination is conducted through class tests, assignments, presentations, projects, practical work, etc. The date of the internal examination is decided by the respective subject teachers following the affiliating University's schedule and a formal notice is circulated through the notice board and WhatsApp group. Evaluated assignments, projects, copies of class tests, etc. are discussed with students and detailed remarks and suggestions for improvement are provided to students. Any query of students regarding the internal assessment is thoroughly addressed and resolved by the respective teachers. If the matter remains unsolved, then the students have full liberty to approach the Head of the institution. The students are also asked to fill out the feedback forms every year and they can raise their concerns in these feedback forms too.

File Description	Document
Upload Additional information	<u>View Document</u>

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

Response:

At the start of the session, an induction meeting was conducted by the respective teachers, so that it can be clearly communicated to the students what kind of outcomes are expected from them after finishing the course.

The Programme outcomes and Course outcomes of each department are made available along with the syllabus on the college website as well as semester-wise and paper wise expected outcomes are clearly laid out so that students understand what is expected of them when they graduate.

Apart from the knowledge of the subjects, the following outcomes are expected from the students:

- Development of critical thinking.
- Development of effective communication in whatever language the student is comfortable with.
- Encouraging Social Interaction.
- Creation of responsible and aware citizen
- Development of morality and ethics in the students
- Creation of an environmentally conscious and responsible person

In order to evaluate the attainment of programme and course outcomes, institution consider the following grounds:

- Internal Examinations- in the form of presentations, viva voce, written tests, assignments etc helps in assessing whether the course or program is able to achieve the expected outcomes or not.
- Participation of students in various activities like sports, cultural, academic, and student union elections.
- Final year exams or semester exams reflect the overall learning of the students.

File Description	Document
Provide Link for Additional information	View Document

2.6.2 Pass percentage of Students during last five years

Response: 83.62

2.6.2.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
41	30	64	70	91

2.6.2.2 Number of final year students who appeared for the university examination year-wise during the last five years

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2021-22	2020-21	2019-20	2018-19	2017-18
64	59	67	73	91

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.82

File Description	Document
Upload database of all students on roll	<u>View Document</u>

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	<u>View Document</u>

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

One of the major problems which our institution faces is that the college is located in a very interior and undeveloped part of Uttarakhand. Because of bad transport facilities all the students cannot attend full-time college. Therefore, in order to reach such students and transfer knowledge to them, the institution has signed a MOU with Uttarakhand Open University Haldwani (Uttarakhand). According to MOU, a study center is opened in the college wherein the students who cannot continue their studies in the traditional way can also become the part of knowledge transfer efforts of the college and Government of Uttarakhand.

File Description	Document
Upload Additional information	View Document

3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 2

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
02	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	00

File Description	Document
Institutional data in the prescribed format	View Document

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during last five years

Response: 0.17

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
01	01	00	00	01

File Description	Document	
Upload supporting document	View Document	
Institutional data in the prescribed format	View Document	

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The institution has a very active NSS team that undertakes various awareness programs in the neighboring areas and on the college campus. It along with other bodies of the institution like Red Ribbon club celebrates all the important days like Kargil Diwas, Azadi ka Amrit Mahotsav, Swachh Bharat Abhiyan, Constitution day, Women's day, Language Day, World Aids Day etc., which help the students to understand the basic issues prevailing in our society.

Also under NSS, every year a 07 days and 06 Night camp is organized. In this camp, the NSS unit of the institution adopts a village to ensure its all-round development and pledges to take the following activities like Awareness Programme, cleanliness and hygiene Programme, socio-economic program, development-related program, empowerment-related programme, environment-related programme, rights-based related programme, educational based related programme, etc. Following villages were adopted successively:

2021-22- Village - Gajera, Caubattakhal (Pauri Garhwal), Uttarakhand

2020-21- Village - Latibuo, Caubattakhal (Pauri Garhwal), Uttarakhand

2018-19 - Village - Qui, Caubattakhal (Pauri Garhwal), Uttarakhand

2017-18 - Village - Mawana, Caubattakhal (Pauri Garhwal), Uttarakhand

College also conducts various programs like poster competitions, quiz competitions etc under SVEEP programe and Electoral Literacy Club to make students aware of their duty as a voter and facilitators of the great democracy in the country. The college has also nominated two Campus Ambassadors who can encourage youth in the college to register as voters in the voting list. Apart from it, National Voters Day is also celebrated on 25 January in the college to encourage youth to participate in the electoral process.

File Description	Document
Upload Additional information	View Document

3.4.2 Awards and recognitions received for ex	xtension activities	from government /	government
recognised bodies			

Response:

None

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

Response: 26

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
06	02	03	04	11

File Description	Document	
Upload supporting document	View Document	
Institutional data in the prescribed format	View Document	

3.5 Collaboration

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 01

File Description	Document	
Upload supporting document	<u>View Document</u>	
Institutional data in the prescribed format	View Document	

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

Response:

The college has the following infrastructural facilities:

- 1. Teaching Blocks: There are two blocks in our college, one is the Art's Block where classes of B.A. students are held and second the Science Block 01 & 02 where classes of B.Sc. students are held.
- 2. There are well-equipped laboratories for subjects like Physics, Chemistry, Zoology, Botany, and Geography.
- 3. Every faculty member has departmental room.
- 4. There are 10 classrooms in the college.
- 5. There is a separate Administrative block of the College in which Principal's office, Accounts office, Administrative officers office is situated.
- 6. The college also has one Student Union Building, one Seminar Hall, one Library, one Computer room, one Reading room, one NSS room, one Sport room and a Canteen.
- 7. There are separate washrooms for Boys and Girls with running water facility. There are 08 Ladies and 09 Gents washrooms in the college.

The college has the following facilities for cultural activities, sports, and games:

- 1. College has a Seminar room cum hall to organize various small departmental activities and cultural programs. The other big events are organized on the college ground. The hall has good ventilation and is equipped with a full power supply of an invertor in case of power cut in the region.
- 2. College has a sports room of 10x15 feet which has indoor games like Chess, Table tennis and Carrom.
- 3. College has equipment for 09 outdoor games and 01 big spacious grounds for **athletics**, **badminton**, **football**, **volleyball**, **and cricket**.

File Description	Document	
Upload Additional information	<u>View Document</u>	
Provide Link for Additional information	View Document	

4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

Response: 0.44

4.1.2.1 Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
00	0.20	0.39	0.54	0.24

File Description	Document
Institutional data in the prescribed format	<u>View Document</u>

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to eresources, amount spent on purchase of books, journals and per day usage of library

Response:

The college has a well-furnished library with 01 reading room for the students as well as the teachers. The library is equipped with several textbooks, reference books, magazines, etc. The college has been improving with increasing numbers of books every year. The college purchases books from time to time as per the funds given by the Government, through Vidhayak-Nidhi, and a large number of books are donated by local NGOs like Hans Foundation Delhi. At present, it has a total number of 12,706 books. These are most textbooks covering the syllabus of the courses running in the college. There are at least 16 reference books in the library.

At present, the college has taken an initiative to transform the manual library into an automated one (E-granthalaya) and the process of digitalization of the library is going on. The college is also in the process of constructing a large new library.

File Description	Document
Upload Additional information	<u>View Document</u>
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet

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Response:

The college has the following IT Facilities:

- 1. **Computers** -15 (02 for office use and 13 for computer lab)
- 2. **Printers** 12 (06 in running condition)
- 3. **Photocopy machine** -01 (Office use)
- 4. **LCD projectors** 02 (Seminar hall and Geograpsy lab)

The computer lab of the college is regularly maintained and any kind of problem is solved by a local IT Consultant.

File Description	Document
Upload Additional information	<u>View Document</u>
Provide Link for Additional information	View Document

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 20.85

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

j cui .

Response: 13

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

Response: 4.31

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
1.44	3.00	3.05	3.95	1.87

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File Description	Document
Institutional data in the prescribed format	<u>View Document</u>

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

Response: 2.1

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
12	15	01	00	00

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.2 Capacity building and skills enhancement initiatives taken by the institution include the following

- 1. Soft skills
- 2. Language and communication skills
- 3. Life skills (Yoga, physical fitness, health and hygiene)
- 4.ICT/computing skills

Response: E. None of the above

File Description	Document
Institutional data in the prescribed format	<u>View Document</u>

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 0

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	<u>View Document</u>

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

- 1. Implementation of guidelines of statutory/regulatory bodies
- 2. Organisation wide awareness and undertakings on policies with zero tolerance
- 3. Mechanisms for submission of online/offline students' grievances
- 4. Timely redressal of the grievances through appropriate committees

Response: C. Any 2 of the above

File Description	Document
Upload supporting document	View Document

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 6.51

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
04	02	04	01	08

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
41	30	61	69	91

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.2.2 Percentage of students qualifying in state/national/international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.2.1 Number of students qualifying in state/national/international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

5.2.2.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	<u>View Document</u>

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	<u>View Document</u>

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 1.4

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
01	01	02	02	01

File Description	Document	
Upload supporting document	View Document	
Institutional data in the prescribed format	View Document	

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

College constituted the Alumni Association in the year 2021 and since then two meetings are held on 19 April 2021 and on 20 April 2022. The college is also undertaking the registration process of the association. Feedback about the curriculum and teaching process has been collected from the alumni.

File Description	Document
Upload Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Response:

The vision of the institution is to provide affordable quality higher education to the students of the hilly district of the state of Uttarakhand, while equipping students with knowledge and skills, implanting values, and providing opportunities for students to realize their full potential. The institution's governance not only reflects this vision through its leadership but also tries to make it part of its day-to-day work.

- The college's decision-making process is based on the direction of the higher authority which is the Directorate of Higher Education Haldwani (Uttarakhand) in our case with transparency.
- The Principal of the college is the head of the college, who encourages all the staff, both teaching and non-teaching for the continuous development of the college and its students.
- The due attention is given to the fact that all the classes are running on time and the syllabus is covered in all the subjects.
- For the proper functioning of the college, the Principal is empowered to form committees/sub-committees which drive many academic and non-academic activities in the college.
- The Meeting of the teachers is organized regularly.
- The Student Union Council also participates in the overall development process of the college. The College provides a safe and secure environment to students and encourages their creativity through involvement and participation in various departmental activities.
- They are encouraged to ask questions and give feedback to take the required steps to enhance their learning. This feedback is analysed and action is taken regarding any complaints from the students. The feedback report is uploaded on our college website.
- The College authority strictly maintains service rules, norms, and code of ethics in the college prescribed by the Government of Uttarakhand.
- In order to maintain transparency in both financial and non-financial matters, the College is bound to provide information through RTIs and by uploading its decisions on the college website.
- Financial management and financial transparency are done through the audit both internal and external.
- All administrative organs and committees of the institution are instructed to work to achieve the college's core values, mission, and vision.

File Description	Document	
Upload Additional information	<u>View Document</u>	
Provide Link for Additional information	View Document	

6.2 Strategy Development and Deployment

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6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

Response:

Governing Body:

The college adheres to major directions from the Secretary Higher Education, Uttarakhand, and the Director of Higher Education, Uttarakhand. The aforementioned controlling bodies give directions to The Principal, the Head of the institution.

Administrative Setup:

The administrative setup of the college consists of the Principal, and an Administrative officer The Principal is the head of the institution. The Principal is the head of the office and the overall administration of the college is run by him with the assistance of the teaching and non-teaching staff of the college.

The College also has an Internal Quality Assurance Cell (IQAC) which works towards the realization of the goals of quality enhancement and sustenance. The IQAC plays an important role in monitoring the internal quality of the institution.

Student Council meetings are held regularly to address the student related issues and organizing extracurricular activities.

Academic body:

The academic body consists of teaching faculty members, which are mostly recruited by Public Service Commission, Uttarakhand. For getting promotion teachers have to undergo an "Annual Performance-Based Appraisal" with API scores based on PBAS as per UGC Regulations. There is supporting staff in every academic department, like Laboratory Assistants, Lab bearers, peons, etc. These are largely Group 'C' & Group 'D' employees.

The function of Various Bodies:

At the start of every session, the Principal of the college forms various committees which look after the different issues regarding the proper functioning of the college. These committees are:

- 1. Proctorial Board
- 2. Admission Committee
- 3. Examination Committee
- 4. Purchase and Sell Committee
- 5. Sports Committee
- 6. Cultural Committee
- 7. Anti-ragging Cell
- 8. Departmental Councils
- 9. RUSA Committee
- 10. Women Harassment Redressal Cell

- 11. Student Union Committee
- 12. Academic Calendar Committee
- 13. Career Counselling Cell
- 14. Anti-Drug Committee
- 15.SC/ST Committee
- 16. Grievance Committee
- 17. Road Safety Committee
- 18. MIS Portal Committee
- 19. Anti-Raging Committee
- 20. Alumni Committee
- 21. Green Campus and Campus Beautification Committee

Service Rules:

Institution follows the service rules provided by the Government of Uttarakhand.

Procedures:

The institution strictly follows standard Administrative procedures and office procedures for the proper functioning of the college. The college conducts the free and fair election of the Student Union Council, following the rules and regulations of the Lyngdoh committee and the affiliating University.

Recruitment policies:

The full-time teachers are recruited by the Public Service Commission, Uttarakhand, and the Directorate of Higher Education, Uttarakhand as per UGC guidelines. The non-teaching staff and the temporary employees are appointed by the Directorate of Higher Education and through outsource bodies like Uttarakhand Purv Sainik Kalyan Nigam ltd (UPNL), and Prantiya Rakshak Dal (PRD) etc.

Grievance Redressal Mechanism:

The college has a Grievance Cell, Women Harassment Redressal Cell, and Anti Ragging Committee to solve problems relating to the grievance of the students.

File Description	Document
Upload Additional information	View Document

6.2.2 Implementation of e-governance in areas of operation

- 1. Administration
- 2. Finance and Accounts
- 3. Student Admission and Support
- 4. Examination

Response: C. Any 2 of the above		
File Description	Document	
Upload supporting document	View Document	

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

Response:

The welfare measures for the teaching and non-teaching staff are according to the regulations and policies of the State Government. Facilities provided to teaching and non-teaching staff of the college are:

- Salary is revised from time to time as per the recommendations of UGC, Pay Commission/Pay Review Committee, an annual increment is given every year, DA is given from time to time.
- Promotion/Career Advancement Scheme gets implemented for all regular staff as per the guidelines of the UGC / State Government.
- Faculty members are encouraged to participate in Orientation Programmes, Refresher Courses, Faculty Coursesopment Programs, Seminars and Workshops for the up-gradation of their academic knowledge. Non Teaching staff is also encouraged to undertake the training programmes.
- Provident Fund Account and Group Insurance Scheme are available for all the staff.
- The College gives 14 days of Casual Leave to the teaching faculty members.
- The college provides Maternity Leave and Child Care Leave (CCL) for women employees.
- Medical leave is also provided to the teaching and non teaching staffs.

Performance Appraisal:

There are two types of proforma to be filled by the faculty members indicating their annual performance in the field of teaching, research, and extra-curricular activities. First, for the promotion of a teaching faculty member from one grade pay to another, it is mandatory to fill the ANNUAL PERFORMANCE-BASED APPRAISAL (with API scores based on PBAS as per UGC Regulations). Faculty members give themselves API score, which is counterchecked and countersigned by the Principal and then sent to the Directorate of Higher Education for the interview. This is for the promotion of Post, Grade Pay, and the Pay Band under the Career Advancement Scheme.

There is another means of performance appraisal. Teaching faculty members online fill out "Confidential Report form" during April every year. This report is highly crucial for career progression. Non-teaching staff also have to fill out the C.R. form and submit to the Head of the Institution.

File Description	Document
Upload Additional information	View Document

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	<u>View Document</u>

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Response: 9.09

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
04	05	02	00	00

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
12	14	15	14	12

File Description	Document	
Upload supporting document	View Document	
Institutional data in the prescribed format	View Document	

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The state government funds for our institution are received once or twice a year under different heads, viz. Salary, Contingency, Traveling Allowance, Furniture, Books and Journals, Equipment and Chemicals, Computer Maintenance, Electricity and Miscellaneous. These grants are utilized in their respective heads and are non-transferable.

The institution also utilizes the fees component from the students to meet out expenditures in the concerned departments like sports, magazine, departmental councils etc. The institution collects student fees for different heads, i.e. Sports fees, laboratory fees (for practical subjects only), student union fees, identity card fees, exam fees, council fees, and miscellaneous fees.

The institution also receives financial assistance from **Members of the Legislative Assembly, Chaubattakhal** which is spent on the development of different facilities. A seminar hall was constructed with the help of this fund. Various books and laboratory equipment are also purchased through these funds.

Apart from it, the institution has also received some help from the **Zila Panchayat members** who have donated solar lights, helped in the construction of toilets etc. In this case, the institution doesn't receive any funds but a donation is made in kind.

There is a provision to conduct external and internal financial audits in the institution. The external audit is done by the Audit General, Government of Uttarakhand. The office staff of the college maintains all account books, cash books, ledgers, guard files, order books, etc. as per the guidelines received from the department and procedures followed in the Government Departments. As far as the internal audit is regarded, committees are made at the college level to check the stocks in every department and laboratory.

File Description	Document	
Upload Additional information	<u>View Document</u>	

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The institution has formed the IQAC in August, 2017 and since then the IQAC has tremendously worked towards the development of the college. The utmost priority of the institution and the IQAC is quality enhancement. The institution, at the advice of IQAC, ensures a healthy and transparent academic environment keeping in view the rules & norms of admission, examination, and extension activities. In order to follow so, the following steps were taken by IQAC:

- Emphasize is given on the use of ICT, Power Points, and recorded lectures in the teaching-learning process.
- Ensure the proper working of EDUSAT.
- Ensure proper working of the Red Ribbon club and suggested various activities that should be undertaken in it.
- Facilitated and later on supervised the construction of the Arts and Science Blocks of the institution
- Ensure the expansion of the library through the inclusion of quality reference books.
- Preparation of academic calendars at the start of every session so that the whole session could be planned in an effective manner.
- Organize health camps for students and teachers.
- Gather feedback from the students on the curriculum and teaching-learning process.
- Formation of Alumni Association.
- Addition of new subjects like History and Sanskrit in the B.A. Program
- MOU signing with Uttarakhand Open University Haldwani (Uttarakhand).
- Construction of toilets for staff and students.
- Establishment of Parent Teacher Association every year.

The institution reviews its teaching-learning process, structures & methodologies of operations, and learning outcomes at periodic intervals through IQAC setup and takes serious steps to improve its quality. The meeting of IQAC is conducted four times in a year. At the beginning of a new academic session, a new time table is prepared and disseminated to the students through WhatsApp groups and notice boards. The academic calendar of the university and the institution is discussed by the IQAC in the meeting chaired by the Principal and other committees are constituted for the smooth functioning of the institution. The IQAC motivates the faculty members to use ICT for innovative learning. Therefore, all the faculty members have created a class-wise WhatsApp group and through them, online classes are conducted.

IQAC also ensures that every department has the basic necessities and equipment to provide a seamless teaching-learning process to the students. It helps in the formation of a committee that internally audits the available stocks in the respective departments. Based on the audit, the IQAC gives constructive feedback suggesting measures for internal quality enhancement.

Since the 2021-22 academic session, IQAC of the institution has also started to collect the feedback from the stakeholders like students, parents, staff, and alumni to facilitate teaching-learning reforms. This helps in obtaining an unbiased and honest opinion about institutional performance, especially in academics.

File Description	Document	
Upload Additional information	View Document	
Provide Link for Additional information	View Document	

6.5.2 Quality assurance initiatives of the institution include:

- 1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
- 2. Collaborative quality initiatives with other institution(s)/ membership of international networks
- 3. Participation in NIRF
- 4.any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc

Response: C. Any 2 of the above

File Description	Document
Upload supporting document	<u>View Document</u>
Institutional data in the prescribed format	<u>View Document</u>

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

Response:

College and its administrative staff are committed to providing utmost security and safety to the females on the college campus. Being a college that has high female-student ratio, the college is very sensitive toward the safety of females. For this a number of initiatives have been taken:

- College has instituted the Women Harassment Redressal Cell that looks after the issues related to physical and mental harassment of the women in the college. The members of cell are selected after due consideration in the meeting every year. The cell is dedicated and equipped to resolve any kind of case (if any) with sensitivity and confidence.
- College has also instituted the Anti-Ragging Cell which provides safety to new students including female students.
- Programs have been conducted in college in which female students are trained by the police force against any kind of molestation and eve teasing.
- College also celebrate important days like International Women's Day, where female students are made aware of their rights and importance in society. Various activities like debate competitions and poster competitions are also held these days. College also makes sure that in other programs like NSS camps, women empowerment should take center stage for students.
- Institution provides separate, hygienic, and well-equipped washrooms to female students and staff.

Celebrating National and International Events:

The college always makes effort to make students accountable citizens and encourages activities that foster greater values of life, such as love, integrity, solidarity, fraternity, and patriotism within their personalities.

Celebrations of National festivals Like Independence Day, Republic Day and Gandhi Jayanti are organized regularly by the college, which inculcates many aforesaid values among the students. Apart from the college celebrates various ocassions which are listed below:

- 1.In memory of **Veer Chandra Singh Garhwali,** the college organized the Blood Donation Awarness Camp between 1st October 2017 to 10th October 2017.
- 2. College organized the Lectures by the student on Kargil Diwas on 26 July 2017.
- 3.NSS unit of college conducted one day camp on **World Aids Day** on 1st December 2018 in which students are informed about causes, symptoms and cure of AIDS.
- 4. College organized a **Tree Plantation Program** on the Sacrifice Day of our freedom fighter **Sri Dev Suman** on 25 July 2019.
- 5. College conducted Debate and poster competitions to celebrate **Nutrition Month** on 26 September 2019.
- 6. College also participated on **Fit India Movement** in 2020.
- 7. College conducted an awareness program on World Health day on 7 April 2021.

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- 8. College celebrated the **Road Safety Month** in February 2021.
- 9. College celebrated **International Mother Language Day** by organizing an Essay and Debate competition on 02 February, 2021.
- 10. Under **Azadi Ka Amrit Mahostava**, the college organized an Essay competition and Seminar on 15 March 2021. On the same day NSS unit of the college, cleaned the college campus and constructed a pedestrian pathway of 100 m in the college.
- 11. College celebrated **Azadi Ka Amrit Mahostava** on 13 August 2021. In this celebration, students recited the poems, sang patriotic songs, and presented their views on our independence.

File Description	Document	
Upload Additional information	View Document	
Provide Link for Additional information	View Document	

7.1.2 The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures
- 2. Management of the various types of degradable and nondegradable waste
- 3. Water conservation
- 4. Green campus initiatives
- 5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

File Description	Document	
Upload supporting document	View Document	

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1. Green audit / Environment audit
- 2. Energy audit
- 3. Clean and green campus initiatives
- 4. Beyond the campus environmental promotion activities

Response: D. Any 1 of the above

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The college is very much dedicated to provide a more inclusive environment to students of every religion,

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caste, and community. Although the college does not have much religious diversity but it has students from different castes and regions. In order to feel them included colleges have taken the following steps:

- 1. Clear instructions are given to teachers, staff, and students, that no derogatory remarks about someone's caste or community will be tolerated inside the college campus.
- 2. In the Holiday list of the College, equal importance has been given to all religions (Hindu's, Muslim's, Sikh's, Christian's etc) while giving holidays for observing their respective important festivals.
- 3. The college celebrates Republic Day and Independence Day with full enthusiasm, which promotes national unity in the college.
- 4. It was further strengthened by the NSS Unit of the college by organizing different activities on days like Women's day, Kargil Diwas, Azadi ka Amrit Mahostav etc in the college from time to time.

In order to sensitize students and staff to their constitutional obligations, every year college celebrates the Constitution Day on November 26. On this day, the Head of the institution describes the fundamental rights, duties, values, and responsibilities to the students and staff of the college. Also during the celebration of events like Republic day, Independence Day and Gandhi Jayanti efforts have been made by college staff to make students aware of their rights and duties.

College also conducts various programs like poster competitions, quiz competitions, etc under Electoral Literacy Club to make students aware of their duty as a voter and facilitators of the great democracy in the country. The college has also nominated two Campus Ambassadors who can encourage youth in the college to register as voters in the voting list. Apart from it, National Voters Day is also celebrated on 25 January in the college to encourage youth to participate in the electoral process.

File Description	Document	
Upload Additional information	View Document	

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Title: Appointment of Campus Ambassadors under the Electoral Literacy Club to create awareness about the voting system in India

Context: Due to difficult terrain and mistrust in the political system, it is often seen that voters turnout on election days is quite low in Uttarakhand. In the last legislative elections, the voter turnout in our district Pauri Garhwal was just 59.08 %. Therefore, there is a huge need to address this problem so that the people's representative in the Assembly or Parliament should reflect the true choice of the people of Uttarakhand. With this aim, under SVEEP programme, the college has appointed two campus ambassadors

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to involve students of the college in the voting process.

Objective: To make students aware about the significance of casting votes in election and make them enroll in voting list.

The Practice: Government Degree college Chaubattakhal always encourages youth to contribute to development of democracy in the country by conducting awareness programs. In order to fulfil this objective, college celebrates the National Voter's Day and conduct various activities under SVEEP programme. In one of such initiatives, college has appointed two Campus Ambassadors – Miss Reena Rawat and Mr. Abhishek Banduni to encourage their fellow classmates to enroll in the voting list and participate in the electoral process. These two students are supposed to spread awareness in the college campus and the neighboring villages regarding the procedure of making of Voter ID cards, how to cast vote and secrecy of ballot. They have also helped the faculty in organizing various activities on National Voters Day.

Evidence of Success: Photos on Website

Resources: Resources are arranged from college funds.

Best Practice 2:

Title: Knowledge-gaining activities performed under Departmental Councils

Context: It is often seen that Indian education system is not able to take students out of the prescribed syllabus. In order to achieve the overall development of the students, it's important for them to engage in academic activities other than sessions done in the classroom. Therefore, to address this concern, the college has formed departmental councils which help to conduct various non-academic activities in the department.

Objective: To encourage students to go beyond their syllabus and participate in various other activities.

Practice: All the departments of college have to form a Departmental council during a given academic year. The posts in the council are:

- 1. President
- 2. Vice President
- 3. Secretary
- 4. Co-Secretary
- 5. Treasurer
- 6. Class Representatives from all classes

These representatives along with the faculty of the department conducts various programs like quiz competitions, slogan writing competitions, Logo identification competitions, debate and essay competitions etc in the department. Certificates and prizes are also given to the winners from all the departments.

Evidence of Success: Photos on Website

Resources: Resources are arranged from college funds.

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	<u>View Document</u>

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The college is situated in the region where the being developed is not right but a just a thought of enjoyment. The institution is surrounded by a bunch of villages, some of which are not even connected to basic internet facilities. Therefore, the dissemination of information and good practices in the region is a very hard task. Youths cannot join full-time college due to financial obligations and hence they are trapped in an unending circle of misinformation and poverty. Some of these villages are so poor that they cannot afford a well-balanced cleanliness drive.

Therefore, in order to disseminate general information and lead a cleanliness drive in the village adjoining the college, the NSS unit of the college has developed a practice to adopt a village during the annual 07 day camp of the NSS. During this camp, the unit adopts a village, conducts various awareness programs in the village, and also works for the beautification and cleanliness of the village. Following villages were adopted by the NSS Unit-

2021-22- Village - Gajera, Caubattakhal (Pauri Garhwal), Uttarakhand

2020-21- Village - Latibuo, Caubattakhal (Pauri Garhwal), Uttarakhand

2018-19- Village - Qui ,Caubattakhal (Pauri Garhwal),Uttarakhand

2017-18- Village - Mawana, Chaubattakhal (Pauri Garhwal), Uttarakhand

The students in the NSS unit of the college disseminate the information and aware the local people of the adopted village about many topics like blood donation, HIV-AIDS, Female foeticide, harms of plastic, drug addiction, tobacco addiction, Tuberculosis, cancer, Swachh Bharat Abhiyan, Made in India campaign, etc. Apart from the awareness program, the NSS unit works for the beautification of the village. They clean the surroundings, cut the bushes, constructed the pathways and clean the nearby water bodies (springs).

Self Study Report of GOVERNMENT DEGREE COLLEGE CHAUBATTAKHAL (PAURI GARHWAL) UTTARAKHAND

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information:

In the year 2021-22, the college has distributed 252 Tablets to students, for attending online classess, so that if the country faces any pandemic kind of situation in the future, the knowledge transfer process of the college can continue unhampered.

Concluding Remarks:

Education is the passport to the future, for tomorrow belongs to those who prepare for it today."

Malcolm X

The quote given by Malcolm X is the central vision of our college which is aspiring to teach the youth of the hills. The important characteristic of the youth of the hills is that they are mainly disconnected from any kind of contemporary form of education and knowledge-gaining exercise. Therefore, as the agent of the Government of Uttarakhand, we have taken up this hard task to educate the youth of Uttarakhand. While keeping this vision in mind, we have also realized that we must evolve with changing needs and aspirations of students. We should always keep progressing and cannot rest on our past working patterns. Although the process of knowledge transfer in the college is limited by many geographical difficulties but still the very existence of the college and its dedicated staff will keep on motivating the students to never give up on education and their dreams. The college is working towards preparedness for the implementation of NEP 2020 and we hope that with the new education policy, we will not only be able to provide education but also enhance the awareness of students of their rich cultural heritage and make them aware of their duties towards nation building and the community at large.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID | Sub Questions and Answers before and after DVV Verification

2.1.1 **Enrolment percentage**

2.1.1.1. Number of students admitted year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
271	260	234	297	270

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
107	133	102	146	90

2.1.1.2. Number of sanctioned seats year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
651	651	651	651	480

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
160	160	160	160	160

Remark: as per the document

2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

2.1.2.1. Number of actual students admitted from the reserved categories year - wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
42	44	34	47	39

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
42	44	34	47	39

2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
282	282	282	282	237

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
73	73	73	73	79

Remark: As per document

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

2.4.2.1. Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
12	12	12	12	10

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
12	12	12	9	9

Remark: as per the documents

2.6.2 Pass percentage of Students during last five years

2.6.2.1. Number of final year students who passed the university examination year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
41	30	61	69	91

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
41	30	64	70	91

2.6.2.2. Number of final year students who appeared for the university examination yearwise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
64	59	67	74	91

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
64	59	67	73	91

Remark: As per document

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
02	02	02	02	02

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	00

Remark : Research papers details are not provided. Wrongly MoUs details are attached for this indictors

7.1.2 The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures
- 2. Management of the various types of degradable and nondegradable waste
- 3. Water conservation
- 4. Green campus initiatives
- 5. Disabled-friendly, barrier free environment

Answer before DVV Verification : A. 4 or All of the above Answer After DVV Verification: A. 4 or All of the above

Remark: as per old and new documents

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1. Green audit / Environment audit
- 2. Energy audit
- 3. Clean and green campus initiatives

4. Beyond the campus environmental promotion activities

Answer before DVV Verification: C. Any 2 of the above Answer After DVV Verification: D. Any 1 of the above

Remark: as per the document

2.Extended Profile Deviations

ID	Extended (Questions						
1.1	Answer be	fore DVV V	taff / full tine erification : rification : 18	12	during the l			
1.2	Number of teaching staff / full time teachers year wise during the last five years Answer before DVV Verification:							
	2021-22	2020-21	2019-20	2018-19	2017-18			
	12	12	12	12	10			
	Answer Af 2021-22	2020-21 12	2019-20 12	2018-19	2017-18			
	12	12	12	9	9			
2.1	Expenditu		g salary cor	-	nr wise durin			
2.1	Expenditu	re excludin	g salary cor	-	-			
2.1	Expenditu Answer be	fore DVV V	g salary con	nponent yea	nr wise durin			
2.1	Answer be 2021-22 3.37	fore DVV V	g salary conferification: 2019-20 16.98	2018-19	ar wise during			
2.1	Answer be 2021-22 3.37	fore DVV V 2020-21 14.66	g salary conferification: 2019-20 16.98	2018-19	ar wise during			